

Dear Members of the Policy Committee,

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are hereby summoned to attend a meeting of the Policy Committee of Hawkwell Parish Council for the purpose of transacting the following business.

The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'D Scrivener'.

Diane Scrivener

Clerk & Responsible Officer to Hawkwell Parish Council

Date: 14/08/26

Policy Committee Meeting Agenda

To be held on

20th August 2026 at 12 noon

at Hawkwell Parish Council Office,

r/o Hawkwell Village Hall, Main Road, Hawkwell SS5 4EH

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

- 1. Elect Chair for 2026-2027 civic year (For decision)**
- 2. Elect Vice Chair for 2026-2027 civic year (For decision)**
- 3. To receive apologies for non-attendance at meeting (For noting)**
- 4. Declarations of any:**
 - a) Disclosable Pecuniary interests;**
 - b) Other Registerable interests**
- 5. Public forum**
- 6. Consider revised Policies: (For decision)**
 - Co-option Policy**
 - Complaints Policy & Procedure**
 - Vexatious Complaints Policy**



Hawkwell Parish Council

Hawkwell Village Hall, Main Road, Hawkwell SS5 4EH
01702 207 710 / info@hawkwellparishcouncil.gov.uk

- **Equality & Diversity Policy**
 - **Document Retention Policy**
7. **Review of Policy Committee element of the current Strategic Plan (For decision)**