

Dear Members of the Finance Committee,

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are hereby summoned to attend a meeting of the Finance Committee of Hawkwell Parish Council for the purpose of transacting the following business.

The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'D Scrivener'.

Diane Scrivener

Clerk & Responsible Officer to Hawkwell Parish Council

Date: 08-07-26

Finance Committee Meeting Agenda

To be held on

13th July at 7:30pm

(or up to 15 minutes earlier should the previous meeting end prior to that time)

at Hockley & Hawkwell Day Centre,

Southend Road Library Car Park, Hockley SS5 4PZ

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

- 1. To receive apologies for non-attendance at meeting (For noting)**
- 2. Declarations of any:**
 - a) Disclosable Pecuniary interests;**
 - b) Other Registerable interests.**
- 3. Public forum**
- 4. To approve as a correct record the minutes of the meeting held on 18th May 2026 and to destroy the notes in respect of that meeting (For decision)**
- 5. Action Update list – July 2026 (For noting)**
- 6. Financial Report – June 2026 (For noting)**

- 7. Email response from Hawkwell Village Hall regarding removal of Biffa bins (For discussion)**
- 8. Consider purchase of an air-conditioning unit/heater for the Parish office (For decision)**
- 9. Review of Finance Committee element of the current Strategic Plan (For decision)**
- 10. Confirmation of receipt of Council's precept for 2026/27 (For noting)**
- 11. Approval to move surplus funds (£40k) into the CCLA PSDF account (For decision)**
- 12. Arrange Q1 financial checks during the summer recess (For information)**
- 13. Members to decide if they want to allow expenditure to be incurred for Working Group meeting venues – no budget for this currently (For decision)**