
Dear Members of the General Purposes Committee,

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are hereby summoned to attend a meeting of the Parks Committee of Hawkwell Parish Council for the purpose of transacting the following business.

The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'D Scrivener'.

Diane Scrivener

Clerk & Responsible Officer to Hawkwell Parish Council

Date: 03/06/26

General Purposes Committee Meeting Agenda

To be held on

8th June 2026 at 7:00pm

at Hockley & Hawkwell Day Centre,

Southend Road Library Car Park, Hockley SS5 4PZ

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

- 1. To receive apologies for non-attendance at meeting (For noting)**
- 2. Declarations of any:**
 - a) Disclosable Pecuniary interests;**
 - b) Other Registerable interests.**
- 3. Public forum**
- 4. To approve as a correct record the minutes of the meeting held on 18th May 2026 and to destroy the notes in respect of that meeting (For decision)**
- 5. Action Update list – June 2026 (For noting)**
- 6. Financial Report – May 2026 (For noting)**
- 7. Councillor actions required (For noting)**



Hawkwell Parish Council

Hawkwell Village Hall, Main Road, Hawkwell SS5 4EH
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8. **Phone Box Restoration project – updates from Clerk and Members of the Phone Box Working Group (PBWG) (For noting)**
9. **Review of General Purposes Committee & Environmental Working Group (EWG) element of the current Strategic Plan (For decision)**