

**Minutes of the meeting of the
PLANNING COMMITTEE
held on Wednesday 29th April 2026 at 3:00 pm at
Hawkwell Parish Council Office, Hawkwell Village Hall,
Main Road, Hawkwell SS5 4EH**

Committee present: Chair Mrs M Weir, Mrs L Massey, Cllr C Morris, Cllr S May & Miss M Ward.

PL 26/63 Receive apologies for absence:

Apologies were received from Cllr J Dunkley.

PL 26/64 Declarations of any:

a) Disclosable Pecuniary Interest;

b) Other Registrable Interest;

on any matter on the agenda for 29th April 2026:

No declarations were made.

PL 26/65 Public Forum:

No members of the public were present.

PL 26/66 Approve minutes of the Planning Committee meeting held on the 13th April 2026:

Members approved the minutes of the Planning Committee held on 13th April 2026.

PL 26/67 Notice of Appeal under S78 of the Town & Country Planning Act 1990 (As amended)

against refusal of a Householder Application (Appeals)(Procedure) Rules 2000 -

APP/B1550/B1150/6008013 (26/0005/FUL) 5 Marshalls, Rochford SS4 1SP

Loft Conversion with front and rear dormers, new front porch and bay window:

Members noted the appeal.

PL 26/68 Planning Applications:

Responsibility: Weekly List

- a) Application: 26/00125/FUL. 485 Ashingdon Road, Ashingdon, SS4 3EU.
Removal of existing play equipment and construction of patio areas and
covered pergola. New doors to garage.**

Members had no objection to this application.

- b) Application: 26/00271/FUL. 45 Rectory Road, Rochford SS4 1UE.
Change of use from Class E (Commercial) to Class C3 (Residential
Dwellinghouse)**

Members objected to this application on the grounds that the internal layout appears to be designed more in line with an HMO (Class C4), rather than a residential dwelling (Class C3). The plans do not therefore appear to be in line with the classification C3, as stated in the application. Members have concerns about the proposed usage of dwellinghouse and have therefore asked for clarification on this point.

Responsibility: Delegated

- a) **Application: 26/00289/FUL. 63 Alexandra Road, Ashingdon SS4 3HB.**
Variation of condition of no3 of planning permission reference 21/01211/FUL dated 4th January 2022.
Members had no objection to this application.
- b) **Application: 26/00300/FUL. 14 Roche Avenue, Rochford SS4 1NG.**
Proposed single storey rear extension with roof lantern.
Members had no objection to this application.
- c) **Application: 26/00248/FUL. 63 Holt Farm Way, Rochford SS4 1SB.**
Side extension with rear flat roof dormer and rooflight to front.
Members had no objection to this application.
- d) **Application: 26/00283/FUL. 18 Hawkwell Chase, Hawkwell SS5 4NH.**
Partial demolition of existing extension to provide side access, single storey rear extension. Amendments to elevations and floor plan to allow internal room reconfiguration and the creation of front entrance hall with door fronting the street.
Members had no objection to this application.

The Chair declared the meeting closed at 3.15pm.

Chair