

**Minutes of the meeting of the
FINANCE COMMITTEE
held on Monday 2nd March 2026 at 7:00pm
at the Hockley & Hawkwell Day Centre, Southend Road Library Car Park,
Hockley SS5 4PZ**

Cllrs present: Chair S May, J Dunkley, A MacPherson, Mrs L Massey & Miss M Ward.

Also present: Cllr C Morris, Rochford District Council (RDC) Leader Mrs D Belton and five members of the public.

F 26/29 Receive apologies for absence:

Apologies were received from Cllrs L Fane and Mrs M Weir.

F 26/30 Declarations of any:

a) Disclosable Pecuniary Interest;

b) Other Registrable Interest:

on any matter on the agenda for 2nd March 2026:

No declarations were made.

F 26/31 Public Forum:

No members of the public were present.

F 26/32 Approve Minutes of the meeting held on the 8th December 2025 and to approve the destruction of the notes in respect of that meeting:

It was resolved that the minutes of the meeting held on 8th December 2025 were approved as a correct record. Members agreed to the destruction of the notes in respect of the meeting.

F 26/33 Action Update List (March 2026):

26/33.1 There had been no action regarding the Robert Sudbury Trust banking mandate.

26/33.2 Cllr Miss M Ward had been added to the banking mandate.

26/33.3 A grant for the Essex & Hertfordshire Air Ambulance (EHAA) had been received. Cllr S May read out EHAA's letter of thanks to Members.

It was **resolved** that Members accepted the Action List update.

F 26/34 Financial Report – February 2026:

The Clerk reported that at month eleven the overall budget was on track, along with all the Committees. The Clerk informed Members there would be substantial spending in the coming month and it was probable the budget would be overspent. The Clerk reminded Members certain overspends would be vired from the General Reserves, as previously agreed.

There were no questions, and it was **resolved** that Members accepted the Financial Report.

F 26/35 Accounts Closedown 2025-26 scheduled for 21st April 2026:

Members noted the information.

F 26/36 Notification of completion of Q2 & Q3 2025-26 financial checks, including petty cash, by Cllrs S May & M Ward Internal Auditors:

Members noted the information.

F 26/37 Grants request: Wyvern Community Transport (WCT):

It was **resolved** that a grant of £5,000 be given to WCT. The Clerk informed Members the grant award would mean the grants budget would be overspent.

F 26/38 Summary of Decisions:

- £5k to be awarded to WCT.

The Chair declared the meeting closed at 7:18pm

Chair