

You are hereby summoned to a meeting of the
FINANCE COMMITTEE
to be held on
Monday 2nd March 2026
at the Hockley & Hawkwell Day Centre, Southend Road Library Car Park,
Hockley SS5 4PZ
commencing at **7.00pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. To receive apologies for non-attendance at meeting (For Noting)
2. Declarations of any:
 - a) Disclosable Pecuniary Interests
 - b) Other Registrable Interestson any matter on the agenda for 2nd March 2026
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
3. Public Forum
4. To approve the Minutes of the meeting held on 8th December 2025 (For Decision)
and to approve the destruction of the notes in respect of that meeting
5. Action Update List – March 2026 (For Noting)
6. Financial Report – February 2026 (For Noting)
7. Accounts Closedown 2025/2026: Scheduled for 21st April 2026 (For Decision)
8. Notification of completion of Q2 & Q3 2025-26 financial checks,
including petty cash, by Cllrs S May & M Ward – no issues arising (For Noting)
9. Grant request: Wyvern Community Transport – grant form attached (For Decision)

25th February 2026
Clerk to the Council