

**Minutes of the meeting of the
PLANNING COMMITTEE
held on Monday 10th November 2025 at 8:15pm
at the Rochford Day Centre, 33a Back Lane, Rochford**

Committee Cllrs present: Vice-Chair Mrs L Massey, J Dunkley, L Fane, C Morris, S May, Miss Ward.

Also present: Cllr T Hargrave and one member of the public.

PL 25/31 Receive apologies for absence:
Apologies were received from Chair Mrs M Weir.

PL 25/32 Declarations of any:
a) Disclosable Pecuniary Interest;
b) Other Registrable Interest;
on any matter on the agenda for 10th November 2025:
No declarations were made.

Cllr T Hargrave left the Chambers at 8:17pm.

PL 25/33 Public Forum:
One member of the public was present. P1 enquired if Council had reached its headcount for the Neighbourhood Plan Feasibility Working Group (NPFWG) and if Members had seen a letter from Troy Consultants to Hockley Parish Council which mentioned Hawkwell Parish Council.

Cllr T Hargrave returned to the Chambers at 8:19pm.

The Clerk informed P1 that the matter was not on the agenda for discussion and it would be addressed at the January Full Council meeting. P1 enquired if he wrote directly to the Chair would this information be obtained. The Clerk informed P1 Members were unaware of the numbers at that time, and she would therefore be updating them in the January meeting. P1 expressed frustration at not receiving the information as they were actively trying to recruit volunteers to the NPFWG and being unaware of the numbers meant they were unsure whether to continue in that vein, or if efforts were no longer required. Members suggested he continue to rally people to register interest as it would be more beneficial to have as many people as possible wanting to be involved in the NPFWG.

PL 25/34 Approve minutes of the Planning Committee meeting held on the 23rd October 2025:
Members **approved** the minutes of the Planning Committee held on 23rd October 2025.

PL 25/35 Planning Applications:

Responsibility: Delegated

Application: 25/00781/FUL. 84 Rectory Road, Rochford SS4 1UG.
Demolish existing garage to allow for single storey side and rear extensions with fenestration alterations. Create front canopy porch with brick piers and new bay windows to front elevation.

Members had no objections to this application.

Application: 25/00761/FUL. 10 Larkfield Close, Rochford SS4 1SS.

Proposed single storey flat roof rear extension with rooflights, including the part demolition of the existing garage.

Members had no objections to this application.

The Chair declared the meeting closed at 8:23pm.

Chair