

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 12th January 2026
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - a) **Disclosable Pecuniary Interest**
 - b) **Other Registerable Interest****on any matter on the agenda for 12th January 2026**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 3rd November 2025 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - December 2025 (For Information)**
- 6) **Action List Update – January 2026 (For Noting)**
- 7) **2026/27 Precept – Paper attached (For Decision)**
 - a) **Recommendation from Finance Committee re. Setting the Precept for 2026/27;**
 - b) **Adoption of the precept and approval to notify Rochford District Council**
- 8) **LGR: (For Discussion/Decision)**
 - a) **Community Asset Transfer – Update**
 - b) **Email from RHALC Secretary re: Freight House**
- 9) **Consider changing Parish Council meeting venue on a trial basis to Hockley & Hawkwell Day Centre (For Decision)**
- 10) **Neighbourhood Plan Feasibility Working Group – Clerk's Update (For Decision)**
- 11) **Notification that Leader of RDC has asked to attend the March Full Council meeting (For Noting)**

12) Private Security Patrols – November/December 2025 Patrol Report (For Noting)

13) Correspondence

14) Representative Reports

Rochford Old People's Welfare Committee – Cllrs S May

Rochford Hundred Ass. of Local Councils – Cllr S May/Cllr L Fane/Cllr Mrs M Weir

Hawkwell Village Hall – Cllr Mrs M Weir/Cllr M Ward

Ashingdon & East Hawkwell Memorial Hall MC – (Update from Clerk)

Public Transport Liaison Group – Cllr S May

Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports - Community Meetings

15) Receive Committee/Working Party Reports since last meeting (For Noting):

Parks Committee:

Note Minutes of Meeting held on 10th November 2025

General Purposes Committee:

Note Minutes of Meeting held on 10th November 2025

Planning Committee:

Note Minutes of Meeting held on 10th November & 16th December 2025

Finance Committee:

Note Minutes of Meeting held on 8th December 2025

16) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (November/December Payments attached) and seeks approval to pay any accounts due before the next meeting.

7th January 2026
Clerk to the Council