

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 6th October 2025
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting** (For Noting)
- 2) **Declarations of any:**
 - a) **Disclosable Pecuniary Interest**
 - b) **Other Registerable Interest****on any matter on the agenda for 6th October 2025**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors** (For Information)
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 8th September 2025 and to destroy the notes in respect of that meeting** (For Decision)
- 5) **Co-option Interview: Paperwork attached** (For Decision at Agenda item 19.)
- 6) **Membership** (For Noting)
 - a) **Resignation of Roger Gardner**
 - b) **Ratification of the co-option of 2 new members**
- 7) **Financial Report - September 2025** (For Information)
- 8) **Action List Update – October 2025** (For Noting)
- 9) **Consideration of holding future Council meetings at the Hockley & Hawkwell Day Centre – Clerk's report** (For Decision)
- 10) **Local Government Reorganisation (LGR)/Devolution:** (For Information)
 - a) **Survey Response report on LGR consultation – available in office**
 - b) **Update from RDC on Community Asset Transfer (CAT): report from Strategy, Finance & Policy Committee - attached**
- 11) **The RDC 'Community Governance Review' (CGR): HPC to consider participation in relation to the number of Council Seats – CGR Timetable attached** (For Decision)

- 12) **Neighbourhood Plan Feasibility Working Group (NPFWG):**
a) **Report and draft Terms of Reference (ToR) for approval** (For Decision)
b) **Update on level of community interest for the NPFWG** (For Decision)
c) **Update on 'Neighbourhood Planning Conference' proposal (Cllr L Fane)** (For Information)

13) **Freight House – No update** (For Noting)

14) **Private Security Patrols – September 2025 Patrol Report** (For Noting)

15) **Correspondence**

16) **Representative Reports**

Rochford Old People's Welfare Committee – Cllrs S May

Rochford Hundred Ass. of Local Councils – Cllr S May/Cllr L Fane/Cllr Mrs M Weir

Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave

Ashingdon & East Hawkwell Memorial Hall MC – (No representatives)

Public Transport Liaison Group – Cllr S May

Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports -

Community Meetings –

17) **Receive Committee/Working Party Reports since last meeting** (For Noting):

Finance Committee:

Note Minutes of Meeting held on 8th September 2025

Parks Committee:

Note Minutes of Meeting held on 8th September 2025

Planning Committee:

Note Minutes of Meeting held on 29th September 2025

18) **Payment of Accounts**

Clerk reports that the following accounts have been paid since the last meeting (September Payments attached) and seeks approval to pay any accounts due before the next meeting.

Resolution within Standing Order 3d "that in view of the confidential and special nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw".

Standing Order 11 and 19f also apply.

19) **Post-interview Co-option Discussion** (For Decision)

1st October 2025
Clerk to the Council