

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 3rd November 2025
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - a) **Disclosable Pecuniary Interest**
 - b) **Other Registerable Interest****on any matter on the agenda for 3rd November 2025**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 6th October 2025 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Membership: ratification of the co-option of new member (For Noting)**
- 6) **Financial Report - October 2025 (For Information)**
- 7) **Action List Update – November 2025 (For Noting)**
- 8) **Local Government Reorganisation (LGR) – Community Asset Transfer: (For Decision)**
 - a) **Extract from the Strategy, Finance & Policy Committee report on Community Asset Transfer – Principles and Process**
 - b) **Consider the RDC Asset list & submission of EOI enquiry**
- 9) **Private Security Patrols – October 2025 Patrol Report (For Noting)**
- 10) **Correspondence**
- 11) **Representative Reports**

Rochford Old People's Welfare Committee – Cllrs S May
Rochford Hundred Ass. of Local Councils – Cllr S May/Cllr L Fane/Cllr Mrs M Weir
Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave
Ashingdon & East Hawkwell Memorial Hall MC – (Update from Cllr J Dunkley)

Public Transport Liaison Group – Cllr S May
Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports - Community Meetings

12) Receive Committee/Working Party Reports since last meeting (For Noting):

Parks Committee:

Note Minutes of Meeting held on 13th October 2025

General Purposes Committee:

Note Minutes of Meeting held on 13th October 2025

Planning Committee:

Note Minutes of Meeting held on 23rd October 2025

13) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (October Payments attached) and seeks approval to pay any accounts due before the next meeting.

29th October 2025
Clerk to the Council