

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 10th February 2025
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - a) **Disclosable Pecuniary Interest**
 - b) **Other Registerable Interest****on any matter on the agenda for 10th February 2025**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 13th January 2025 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - January 2025 (For Information)**
- 6) **Action List Update – February 2025 (For Noting)**
- 7) **Councillor Allowances – Update report (For Discussion)**
- 8) **Risk Management Arrangements (For Decision)**
 - a) **Adoption of Draft Risk Management Policy**
 - b) **Local Council Risk System (LCRS) – Annual Review 2024/25**
- 9) **RDC Committee update on the future of the Freight House – E-mail to Parishes (For Discussion)**
- 10) **English Devolution White Paper – Updates (For Information/Discussion)**
 - a) **NALC response supports the White Paper but calls for Stronger Neighbourhood Governance - see attached**
 - b) **RDC Extraordinary Meeting (11th February) – Motion on Notice below**

'This Council commits to write to the Minister of State for Local Government and English Devolution, to confirm that it does not support Labour's English Devolution White Paper issued on 16th December 2024.

Furthermore, before any Devolution or LGR be imposed by central government upon the residents of Rochford District, then Rochford District Council requests a referendum be held to establish if there is public support noting that Essex County Council made decisions on 10 January 2025 without seeking public support’.

11) Consider adoption of draft Safeguarding Policy (For Decision)

12) Private Security Patrols – January Reports (For Noting)

- a) Patrol Summary Report – attached
- b) Incident Analysis Report – to be tabled at meeting

13) Cllr Liam Fane - Action Plan for New Members/Article for Winter Newsletter (For Decision)

14) Correspondence: February 2025 - Email sent 5-2-25 (For Discussion/Noting)

15) Representative Reports

Rochford Old People’s Welfare Committee – Cllrs S May (1 vacancy)

Rochford Hundred Ass. of Local Councils – Cllr S May (2 vacancies)

Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave

Ashingdon & East Hawkwell Memorial Hall MC – (No representatives)

Public Transport Liaison Group – 1 vacancy

Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports -

Community Meetings – 2 vacancies

16) Receive Committee/Working Party Reports since last meeting:

Planning Committee:

Note Minutes of Meeting held on 13th January 2025

17) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (January Payments attached) and seeks approval to pay any accounts due before the next meeting.

5th February 2025
Clerk to the Council