

You are hereby summoned to a meeting of the
FINANCE COMMITTEE
to be held on
Monday 10th February 2025
at the Rochford Day Centre, 33A Back Lane, Rochford
commencing at **8.30 pm**
(or on the rising of the Parks Committee)

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. To receive apologies for non-attendance at meeting (For Noting)
2. Declarations of any:
 - a) Disclosable Pecuniary Interests
 - b) Other Registrable Interestson any matter on the agenda for 10th February 2025
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
3. Public Forum
4. To approve the Minutes of the meeting held on 2nd December 2024 and to approve the destruction of the notes in respect of that meeting (For Decision)
5. Action Update List – January 2025 (For Noting)
6. Financial Report – December 2024 (For Noting)
7. Local Council Risk System (LCRS) - Annual Risk Review 2024/25 (For Decision)
8. Q3 Financial Checks - Agree date (For Decision)
9. Consider upgrade of office alarm to a Monitored system – Update following Members query (For Decision)
10. Grant Application - Wyvern Community Transport (For Decision)

5th February 2025
Clerk to the Council