

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 13th January 2025
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - a) **Disclosable Pecuniary Interest**
 - b) **Other Registerable Interest****on any matter on the agenda for 13th January 2025**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 9th September 2024 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - December 2024 (For Information)**
- 6) **Action List Update – January 2025 (For Noting)**
- 7) **Resignation of Cllr Leanne Dalby (For Noting)**
- 8) **Councillor Vacancies (For Discussion)**
- 9) **2025/26 Precept – Paper attached (For Decision)**
 - a) **Recommendation from Finance Committee re. Setting the precept for 2025/26;**
 - b) **Adoption of the precept and approval to notify Rochford District Council**
- 10) **Councillor Allowances – Cllr A MacPherson (For Discussion)**
 - a) **Report of the Independent Remuneration to Parish/Town Councils – December 2024 (For Noting)**
- 11) **Winter Newsletter – Items for inclusion (For Decision)**
- 12) **Receive Eco-Audit Update Report (For Discussion)**

13) **Email from Essex County Schools Athletics Association re. Permission to use Spencers Park in Cross Country Event (18-1-25) (For Decision)**

14) **Private Security Patrols – Q3 Reports (For Noting)**

a) **Patrol Summary Report – attached**

b) **Incident Analysis Report – attached**

15) **Review of switch to emailed correspondence (For Decision)**

16) **Correspondence: January 2025 - Email sent 8-1-25 (For Discussion/Noting)**

17) **Representative Reports**

Rochford Old People's Welfare Committee – Cllrs S May (1 vacancy)

Rochford Hundred Ass. of Local Councils – Cllr S May (2 vacancies)

Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave

Ashingdon & East Hawkwell Memorial Hall MC – (No representatives)

Public Transport Liaison Group – 1 vacancy

Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports -

Community Meetings – 2 vacancies

18) **Receive Committee/Working Party Reports since last meeting:**

Finance Committee:

Note Minutes of Meeting held on 9th September & 2nd December 2024

Parks Committee:

Note Minutes of Meeting held on 16th September, 14th October & 11th November 2024

General Purposes Committee:

Note Minutes of Meeting held on 16th September, 14th October & 11th November 2024

Planning Committee:

Note Minutes of Meeting held on 4th November 2024

Personnel Committee:

Note Minutes of Meeting held on 11th November 2024

19) **Payment of Accounts**

Clerk reports that the following accounts have been paid since the last meeting (September - December Payments attached) and seeks approval to pay any accounts due before the next meeting.

8th January 2025
Clerk to the Council