

**Minutes of the meeting of the
FINANCE COMMITTEE
held on Monday 9th September 2024 at 8:30pm
at the Rochford Day Centre, 33a Back Lane, Rochford**

Councillors present: Chair S May, R Gardner, A MacPherson, Mrs L Massey, & Mrs M Weir.

Also present: Two members of the public.

F 24/16 Receive apologies for absence:
Cllr Mrs L Dalby had given apologies.
Members received the apologies tendered.

A member of the public left the Chambers at 8:31pm

F 24/17 Declarations of any:
a) Disclosable Pecuniary Interest;
b) Other Registrable Interest:
on any matter on the agenda for 9th September 2024:
No declarations were made.

A member of the public returned to the Chambers at 8:33pm

F 24/18 Public Forum:
Two members of the public were present.

F 24/19 Approve Minutes of the meeting held on the 29th July 2024 and to approve the destruction of the notes in respect of that meeting:
It was **resolved** that the minutes from the meeting held on 29th July 2024 were approved as a correct record and Members agreed to the destruction of the notes in respect of that meeting.

F 24/20 Action Update List (September 2024):
24/20.1 The Chair requested the Clerk try to move the matter on to add new signatories to the Robert Sudbury Trust banking mandate.
24/20.2 The grant had been paid to the Rochford Day Centre. Members agreed to close the item.
24/20.3 The grant had been paid to the Ashingdon Youth Football Club. Members agreed to close the item.
It was **resolved** that Members accepted the Action List update and agreed to the removal of closed items.

F 24/21 Financial Report – August 2024:
It was **resolved** that Members accepted the Financial Report.

F 24/22 Notice of completion of External Audit for 2023/34:
a) No matters arising: Members noted the information.
b) Clerk to publicise the completion of the audit as required: Members noted the Clerk had published the completed audit.

- F 24/23 Consider donation to Ashingdon & East Hawkwell Memorial Hall – grant application form attached:**
It was **resolved** that a donation of £1,000 be made to Ashingdon & East Hawkwell Memorial Hall for the redecoration of the main hall.
- F 24/24 Notification of gov.uk website domain management changes – Email attached:**
- a) Current registration:** The Clerk explained the existing domain provider was no longer able to support Council's website domain; the notification had been unexpected. A Government approved registrar would need to be sought before the 30th September 2024.
- b) New host needs to be an approved registrar – office looking into options:**
The Clerk had met an approved registrar at a recent conference and would seek advice and a quote. It was further noted that the website would need to meet new Website Accessibility standards that were coming in October. It was therefore likely a website overhaul would be required; the Clerk would explore costings and services for that element too.
- F 23/25 Summary of Decisions:**
- Donation of £1k to be made to Ashingdon & East Hawkwell Memorial Hall.
 - Clerk to obtain prices for domain registration transfer and/or website overhaul to meet Website Accessibility standards.

The Chair declared the meeting closed at 8:39pm

Chair