

You are hereby summoned to a meeting of the  
**GENERAL PURPOSES COMMITTEE**  
to be held on  
Monday 14<sup>th</sup> October 2024  
at the Rochford Day Centre, 33a Back Lane, Rochford  
commencing at **7:45 pm**  
**(or up to fifteen minutes earlier should the previous meeting end  
prior to that time)**

*Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.*

## **A G E N D A**

1. To receive apologies for non-attendance at meeting (For Noting)
2. Declarations of any:
  - a) Disclosable Pecuniary Interest;
  - b) Other Registrable Interest; oron any matter on the agenda for 14<sup>th</sup> October 2024  
*Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.*
3. Public Forum
4. To approve the Minutes of the meeting held on 16<sup>th</sup> September 2024 and to approve the destruction of the notes in respect of that meeting (For Decision)
5. Action Update List – October 2024 (For Noting)
6. Financial Report – September 2024 (For Noting)
7. Remembrance Garden Project – Update (For Decision)
8. Christmas Parcels Project – Verbal update (For Information)

Clerk to the Council  
9<sup>th</sup> October 2024