

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 4th November 2024
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - a) **Disclosable Pecuniary Interest**
 - b) **Other Registerable Interest****on any matter on the agenda for 4th November 2024**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 9th September 2024 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - October 2024 (For Information)**
- 6) **Action List Update – November 2024 (For Noting)**
- 7) **Private Security Patrols – September & October Reports (For Noting)**
 - a) **Patrol Summary Report – attached**
 - b) **Incident Analysis Report – September report attached/October's will be tabled at the meeting if received in time**
- 8) **Councillor Vacancies (For Discussion)**
- 9) **Budget Planning for 2025/26 - Recommendation that Council adopt the Fiscal Policy when setting the budget for 2025/26 (For Discussion/Decision)**
- 10) **Winter Newsletter – Items for inclusion (For Decision)**
- 11) **Review of switch to Emailed correspondence (For Decision)**

12) **The Government Consultation on Remote Attendance and Proxy Voting for Meetings – Consultation ends on 19.12.24 (see item 9. in Correspondence for the link to the consultation)** **(For Discussion/Decision)**

13) **Correspondence – October & November Emails sent 2.10.24 & 30.10.24 (For Discussion/Noting)**

14) **Representative Reports**

Rochford Old People's Welfare Committee – Cllrs S May/(1 vacancy)

Rochford Hundred Ass. of Local Councils – Cllr S May (2 vacancies)

Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave

Ashingdon & East Hawkwell Memorial Hall MC – (No representatives)

Public Transport Liaison Group – Cllr Mrs L Dalby

Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports -

Community Meetings – 2 vacancies

15) **Receive Committee/Working Party Reports since last meeting:**

Finance Committee:

Note Minutes of Meeting held on 9th September 2024

Parks Committee:

Note Minutes of Meeting held on 16th September & 14th October 2024

General Purposes Committee:

Note Minutes of Meeting held on 16th September & 14th October 2024

16) **Payment of Accounts**

Clerk reports that the following accounts have been paid since the last meeting (September & October Payments attached) and seeks approval to pay any accounts due before the next meeting.

30th October 2024
Clerk to the Council