

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 9th September 2024
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - a) **Disclosable Pecuniary Interest**
 - b) **Other Registerable Interest****on any matter on the agenda for 9th September 2024**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 29th July 2024 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - August 2024 (For Information)**
- 6) **Action List Update – September 2024 (For Noting)**
- 7) **Letter from Hawkwell Village Hall re. Asbestos Survey (For Noting)**
- 8) **Rochford District Council's consultation on the District's Cultural and Visitor Economy Strategy - including the Freight House: (For Discussion/Decision)**
 - a) **Information on the consultation and survey - deadline 19th September**
 - b) **Invitation to attend Strategy Workshop on 13th September.**
- 9) **Private Security Patrols – August Reports (For Noting)**
 - a) **Patrol Summary Report – attached**
 - b) **Incident Analysis Report – attached**
- 10) **Recommendation from Finance Committee: To adopt revised Financial Regulations (see Agenda item 12. Finance Committee Minute F24/9) - Financial Regulations attached (For Decision)**

11) Correspondence – Email sent 4.9.24 (For Discussion/Noting)

12) Representative Reports

Rochford Old People's Welfare Committee – Cllrs S May/(1 vacancy)
Rochford Hundred Ass. of Local Councils – Cllr S May (2 vacancies)
Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave
Ashingdon & East Hawkwell Memorial Hall MC – (No representatives)
Public Transport Liaison Group – Cllr Mrs L Dalby
Robert Sudbury Charity – Cllrs Mrs Weir/S May
Information Reports -
Community Meetings – 2 vacancies

13) Receive Committee/Working Party Reports since last meeting:

Finance Committee:

Note Minutes of Meeting held on 29th July 2024

General Purposes Committee:

Note Minutes of Meeting held on 29th July 2024

Parks Committee:

Note Minutes of Meeting held on 29th July 2024

14) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (August Payments attached) and seeks approval to pay any accounts due before the next meeting.

4th September 2024
Clerk to the Council