

You are hereby summoned to a meeting of the
GENERAL PURPOSES COMMITTEE
to be held on
Monday 29th July 2024
at the Rochford Day Centre, 33a Back Lane, Rochford
commencing at **8.15 pm**
**(or up to fifteen minutes earlier should the previous meeting end
prior to that time)**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

A G E N D A

1. To receive apologies for non-attendance at meeting (For Noting)
2. Declarations of any:
 - a) Disclosable Pecuniary Interest;
 - b) Other Registrable Interest; oron any matter on the agenda for 29th July 2024
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
3. Public Forum
4. To approve the Minutes of the meeting held on 20th May 2024 and to approve the destruction of the notes in respect of that meeting (For Decision) *Copy attached*
5. Action Update List – July 2024 (For Noting)
6. Financial Report – July 2024 (For Noting)
7. Remembrance Garden Project (For Decision)
 - a) see drawings of figures - by Cllr S May
 - b) see drawing of site design for submission to RDC – by Cllr S May
 - c) Consider style of poppies and who will provide them/how will they be made available to residents?
 - d) Publicity for the project
8. Consider cancelling the Harvest Festival Fayre – verbal update from Clerk (For Decision)

Clerk to the Council
24th July 2024