

You are hereby summoned to a meeting of the  
**FINANCE COMMITTEE**  
to be held on  
Monday 29<sup>th</sup> July 2024  
at Rochford Day Centre, 33A Back Lane, Rochford  
commencing at **7.05 pm**

*Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.*

## **AGENDA**

1. Elect Chairman for the Civic Year 2024-25 (For Decision)
2. Elect Vice Chairman for the Civic Year 2024-25 (For Decision)
3. To receive apologies for non-attendance at meeting (For Noting)
4. Declarations of any:
  - a) Disclosable Pecuniary Interests
  - b) Other Registrable Interestson any matter on the agenda for 29<sup>th</sup> July 2024  
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
5. Public Forum
6. To approve the Minutes of the meeting held on 11<sup>th</sup> March 2024 and to approve the destruction of the notes in respect of that meeting (For Decision)
7. Action Update List – July 2024 (For Noting)
8. Financial Report – July 2024 (For Noting)
9. Adoption of revised Financial Regulations (For Decision)
  - a) Recommended new Financial Regulations for HPC attached
  - b) NALC new Model Financial Regulations attached
10. Eco Audit Recommendation PM8 (attached): include 'climate and ecological criteria into any grants programmes' – suggested revision to Grant form attached (For Decision)

- 11. Consider donation for Rochford Day Centre in recognition of the use of the facility for Council meetings during 2023/24 – deferred from previous meeting (For Decision)**
- 12. Grant request from Ashingdon Football Club – form attached (For Decision)**
- 13. Notification that the Precept for 2024/25 has been received in full and a deposit of £40k has been made into the CCLA PSDF.**
- 14. Notification of completion of Q1 Petty Cash checks by Cllrs R Gardner and S May – no issues arising (For Noting)**

24<sup>th</sup> July 2024  
Clerk to the Council