

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 4th March 2024
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest**
 2. **Other Registerable Interest****on any matter on the agenda for 4th March 2024**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum** (* see Correspondence Item 1: resident may be in attendance)
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Full Council Meeting of Hawkwell Parish Council held on 15th January 2024 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report – February 2024 (For Information)**
- 6) **Action List Update – March 2024 (For Noting)**
- 7) **Security Patrols (For Decision/Information)**
 - a) **Email from S-Type Security re. ways to increase resident's contact with them**
 - b) **February patrol report**
- 8) **Local Council Risk System (LCRS) - Report for year 2023/24 (For Decision)**
- 9) **Spring 2024 Newsletter – Items for consideration (For Decision)**
- 10) **Consider donation in memory of Roy Patient: Details attached (For Decision)**
- 11) **Correspondence (For Noting)**

12) Representative Reports

Rochford Old Peoples Welfare committee – Cllrs S May/M Strubel
Rochford Hundred Ass. of Local Councils – Cllr S May (2 vacancies)
Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave
Ashingdon & East Hawkwell Memorial Hall MC –
Public Transport Liaison Group – Cllr M Strubel
Robert Sudbury Charity – Cllrs Mrs Weir/S May
Information Reports -

Community Meetings – Cllrs M Strubel/Mrs J Strubel

13) Receive Committee/Working Party Reports since last meeting: (For Noting)

Parks Committee:

Note Minutes of Meeting held on 15th January 2024

Planning Committee:

Note Minutes of Meeting held on 12th February 2024

General Purposes Committee:

Note Minutes of Meeting held on 12th February 2024

Finance Committee:

Note Minutes of Meeting held on 12th February 2024

Personnel Committee

Note Minutes of Meeting held on 19th February 2024

14) Payment of Accounts (For Decision)

Clerk reports that the following accounts have been paid since the last meeting (February Payments attached) and seeks approval to pay any accounts due before the next meeting.

28th February 2024
Clerk to the Council