

You are hereby summoned to a meeting of the
FINANCE COMMITTEE
to be held on
Monday 12th February 2024
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at **8.15 pm**
**(or up to fifteen minutes earlier should the previous meeting end prior
to that time)**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. To receive apologies for non-attendance at meeting (For Noting)
2. Declarations of any:
 - i Disclosable Pecuniary Interests
 - ii Other Registrable Interestson any matter on the agenda for 12th February 2024
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
3. Public Forum
4. To approve the Minutes of the meeting held on 4th December 2023 and to approve the destruction of the notes in respect of that meeting (For Decision)
Copy enclosed
5. Action Update List – February 2024 (For Noting)
6. Financial Report – January 2024 (For Noting)
7. Notification of completion of Q3 financial checks by Cllrs Mrs J Strubel & M Strubel – no issues arising (For Noting)
8. Metro Bank: Mandate Form Amendment/Finance Committee Minutes - report attached (For Decision)
9. Installation of Solar Panels at Magnolia Store: request to fund this project from the General Reserve – report attached (For Decision)

7th February 2024
Clerk to the Council