

You are hereby summoned to a meeting of the
**PARKS, OPEN SPACES, CONSERVATION AND
FOOTPATHS COMMITTEE**

to be held on

Monday, 15th January 2024

at the Rochford Day Centre, 33a Back Lane, Rochford

commencing at **8.30 pm**

**or up to fifteen minutes earlier should the previous meeting end prior
to that time**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. **To receive apologies for non-attendance at meeting (For Noting)**
2. **Declarations of any:**
 - a. **Disclosable Pecuniary Interests**
 - b. **Other Registrable Interests****on any matter on the agenda for 15th January 2024**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
3. **Public Forum**
4. **To approve the Minutes of the meeting held on 13th November 2023 and to approve the destruction of the notes in respect of that meeting (For Decision)**
5. **Financial Report - December 2023 (For Noting)**
6. **Action List Update – January 2024 (For Noting)**
7. **Church Strip: Application for Adverse Possession – Email from Drysdale Solicitors (For Decision)**
8. **Glencroft Open Space: Criminal Damage to bottom gate – Report by Clerk (For Information)**
9. **Informal notification by RDC that the weekly playground inspection service they undertake may be withdrawn (For Discussion)**
10. **Fire Safety Legislation Changes: Requirement for a Fire Risk Assessment for Magnolia Store – Verbal report by Clerk (For Information)**
11. **Email from resident re. facilities in Magnolia Nature Reserve (For Discussion)**
12. **Email from Essex Wildlife Trust re. new 'Team Wilder Facebook Group' (For Information)**

Clerk to the Council
10th January 2024