

**Minutes of the meeting of the
GENERAL PURPOSES COMMITTEE
held on Monday 13th November 2023 at 8:00pm
at the Rochford Day Centre, 33a Back Lane, Rochford**

Committee Cllrs present: Chairman R Gardner, Mrs L Dalby, T Hargrave, Mrs L Massey, S May, R Patient, Mrs J Strubel, M Strubel, & Mrs M Weir.

Also present: One member of the public.

GP 23/24 Receive apologies for non-attendance at meeting:
All Members were present.

GP 23/25 Declarations of any:
a) Disclosable Pecuniary Interest;
b) Other Registrable Interest
on any matter on the agenda for 13th November 2023:
Members made no declarations.

GP 23/26 Public Forum:
One member of the public was present.

GP 23/27 Approve Minutes of the meeting held on the 9th October 2023 and to approve the destruction of the notes in respect of that meeting:
It was **resolved** that the minutes from the meeting held on 9th October 2023 were approved as a correct record. Members agreed to the destruction of the notes in respect of that meeting.

GP 23/28 Action Update List (November 2023):
23/28.1 The Men's Shed Association (UKMSA) had started the work on the wooden Christmas Nativity structure which would be displayed at Emmanuel Church. Solar lights had also been purchased.
23/28.2 The Clerk had written to the resident about the overgrown conifers obstructing the Parish alleyway lights. The conifers had since been cut back. Members agreed to close the item.
23/28.3 Cllr S May explained his suggestion for a bleed kit was the same price as those kits initially researched. Possible locations of the kits along with the ongoing maintenance requirements was discussed, and it was agreed further investigations needed to be carried out to see if the kits would be warranted.
It was **resolved** that Members noted and accepted the Action Update List and agreed to the removal of the closed items.

GP 23/29 Financial Report – October 2023:
There were no questions, and it was **resolved** that Members accepted the Financial Report

GP 23/30 Youth budget for 2024/25:
Members noted the Youth budget had remained unspent year after year and there had been no engagement with youth groups in the parish.
It was **resolved** that the Youth budget cost centre be removed and that a similar amount be added to the Finance Committee's Grants (S137) cost centre for 2024-25.

GP 23/31 Agree General Purposes budget 2024-25 (Bid 1) for recommendation to the Finance Committee:

Members unanimously **agreed** the General Purposes budget for 2024-25 of £21,400 be passed to the Finance Committee for recommendation.

GP 23/32 Receive Notes of Christmas Parcels Working Group (CPWG) meeting held on the 6th November 2023:

Members received the notes of the CPWG meeting held on the 6th November 2023.

GP 23/33 Summary of decisions:

- Investigations into bleed kits to continue.
- Youth budget to be disbanded; similar amount to be added to the Finance Committee's S137 cost centre budget.
- General Purposes budget agreed for 2024-25 of £21,400; to be passed to Finance Committee for recommendation.

The Chairman declared the meeting closed at 8:11pm

Chairman