

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 15th January 2024
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest**
 2. **Other Registerable Interest****on any matter on the agenda for 15th January 2024**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Full Council Meeting of Hawkwell Parish Council held on 6th November 2023 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report – December 2023 (For Information)**
- 6) **Action List Update – January 2024 (For Noting)**
- 7) **Co-option Interview: Paperwork attached (For Decision at Agenda item 17)**
- 8) **Security Patrols: January Report (For Information)**
- 9) **Email from Corporate Services at RDC re. Update on the Highway Ranger Service (For Discussion)**
- 10) **2024/25 Precept – Paper attached (For Decision)**
 - a) **Confirmation of Tax Base for 2024/25;**
 - b) **Recommendation from Finance Committee re. Setting the Precept for 2024/25;**
 - c) **Adoption of the Precept and approval to notify Rochford District Council**

11) **Police request to place a Trail camera in Magnolia Park Nature Reserve: formal ratification of Members' agreement following email dated 22.11.23 (For Decision)**

12) **Correspondence (For Noting)**

13) **Subscription: Essex Wildlife Trust £40 (For Decision)**

14) **Representative Reports**

Rochford Old Peoples Welfare committee – Cllrs S May/M Strubel

Rochford Hundred Ass. of Local Councils – Cllr S May (2 vacancies)

Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave

Ashingdon & East Hawkwell Memorial Hall MC –

Public Transport Liaison Group – Cllr M Strubel

Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports -

Community Meetings – Cllrs M Strubel/Mrs J Strubel

15) **Receive Committee/Working Party Reports since last meeting: (For Noting)**

Planning Committee:

Note Minutes of Meeting held on 6th November and 4th December 2023

Personnel Committee

Note Minutes of Meeting held on 13th November 2023

Parks Committee:

Note Minutes of Meeting held on 13th November 2023

General Purposes Committee:

Note Minutes of Meeting held on 13th November 2023

Finance Committee:

Note Minutes of Meeting held on 4th December 2023

16) **Payment of Accounts (For Decision)**

Clerk reports that the following accounts have been paid since the last meeting (December Payments attached) and seeks approval to pay any accounts due before the next meeting.

17) **Post-interview Co-option Discussion (For Decision)**

10th January 2024
Clerk to the Council