

You are hereby summoned to a meeting of the
**PARKS, OPEN SPACES, CONSERVATION AND
FOOTPATHS COMMITTEE**
to be held on
Monday, 13th November 2023
at the Rochford Day Centre, 33a Back Lane, Rochford
commencing at **7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1. To receive apologies for non-attendance at meeting (For Noting)**
- 2. Declarations of any:**
 - a. Disclosable Pecuniary Interests**
 - b. Other Registrable Interests****on any matter on the agenda for 13th November 2023**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3. Public Forum**
- 4. To approve the Minutes of the meeting held on 9th October 2023 and to approve the destruction of the notes in respect of that meeting (For Decision)**
- 5. Financial Report - October 2023 (For Noting)**
- 6. Action List Update - November 2023 (For Noting)**
- 7. Spencers Brook – Email Advice (For Information)**
 - a. Email from the Environment Agency re. work permits (Exemption FRA24)**
 - b. Emails between HPC, Essex Wildlife Trust and the Chelmer Canal Trust**
- 8. Capital Expenditure for Parks Equipment – Clerk's report attached (For Decision)**
- 9. Agree Parks Budget 2024/25 (Bid 1) for recommendation to the Finance Committee (For Decision)**

Clerk to the Council
8th November 2023