

**Minutes of the meeting of the
GENERAL PURPOSES COMMITTEE
held on Monday 9th October 2023 at 8:03pm
at the Rochford Day Centre, 33a Back Lane, Rochford**

Committee Cllrs present: Chairman R Gardner, Mrs L Dalby, T Hargrave, S May, R Patient, Mrs J Strubel, M Strubel, & Mrs M Weir.

Also present: Cllr L Massey & one member of public.

GP 23/13 Receive apologies for non-attendance at meeting:

No apologies were received.

GP 23/14 Declarations of any:

a) Disclosable Pecuniary Interest;

b) Other Registrable Interest

on any matter on the agenda for 9th October 2023:

Members made no declarations.

GP 23/15 Public Forum:

One member of the public was present.

GP 23/16 Approve Minutes of the meeting held on the 12th June 2023 and to approve the destruction of the notes in respect of that meeting:

It was **resolved** that the minutes from the meeting held on 12th June 2023 were approved as a correct record. Members agreed to the destruction of the notes in respect of that meeting.

GP 23/17 Action Update List (October 2023)- No items:

It was noted there were no items.

GP 23/18 Financial Report – September 2023:

There were no questions, and it was **resolved** that Members accepted the Financial Report

GP 23/19 Consider support for a Christmas Display at Emmanuel Church – Cllr T Hargrave:

Members discussed the proposal put forward by Cllr T Hargrave which included a wooden nativity structure with lighting, to be displayed at Emmanuel Church. It was further noted the intention would be to use Men's Shed to cut out the plywood structures and Council would fund the cost of the wood, paint and possible lighting/decorations. Members enquired where the structure would be stored once taken down. It was agreed discussions with the church would be required in relation to logistics etc. It was **resolved** that Members approve the creation of a Christmas nativity scene structure to be displayed at Emmanuel Church throughout the month of December.

GP 23/19 Footpath lights obscured by resident's conifer hedge Bosworth Close to Main Road Consider contacting resident asking it is trimmed for health & safety reasons:

Members **agreed** the Clerk should send a letter to the resident requesting works be carried out on their conifers which obscured the parish street lights at night.

GP 23/20 Consideration of Bleed Kits:

It was **agreed** more information was required. Cllr S May offered to send further information to the Clerk.

GP 23/21 Consideration of items for inclusion in the 2024/25 General Purposes Committee:
No items were considered.

GP 23/22 Receive Notes of Christmas Parcels Working Group (CPWG) meeting held on the 2nd October 2023:

Members received the notes of the CPWG meeting held on the 2nd October 2023. It was noted Cllr T Hargrave and Cllr A MacPherson would be purchasing the tea and shortbread. Other Members willing to purchase specific items were requested to contact the office. A further meeting would take place on the 6th November, and it was anticipated Members would work together to ensure all purchases would be made in time.

GP 23/23 Summary of decisions:

- Wooden Christmas nativity approved - to be made and displayed at Emmanuel Church throughout December.
- Clerk to write to resident about obscured parish lights, requesting conifers are cut back.
- Further information required re Bleed Kits; Cllr S May to send information to Clerk.
- No items for budget consideration put forward by Members.
- Cllr T Hargrave and Cllr A MacPherson to purchase tea bags and shortbreads for Christmas parcels; other Members willing to purchase individual items to let office know.

The Chairman declared the meeting closed at 8:24pm

Chairman