

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 2nd October 2023
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on these working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest**
 2. **Other Registerable Interest****on any matter on the agenda for 2nd October 2023**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Full Council Meeting of Hawkwell Parish Council held on 24th July 2023 and to destroy the notes in respect of that meeting (For Decision)** September Papers
- 5) **Financial Report – September 2023 (For Information)** Attached
- 6) **Action List Update – October 2023 (For Noting)** Attached
- 7) **Security Patrols (For Information)**
 - a) **Verbal update by Owner of S-Type Security**
 - b) **Reports - July/August 2023)** September Papers
- 8) **Budget Planning for 2024/25 (For Discussion/Decision)** Attached
 - a) **Recommendation that Council adopt the Fiscal Policy when setting the budget for 2024/25**
 - a) **Consideration of new budget items for inclusion**
- 9) **Correspondence (For Noting)** September Papers &
October Correspondence attached

10) Representative Reports

Rochford Old Peoples Welfare committee – Cllrs S May/M Strubel
Rochford Hundred Ass. of Local Councils – Cllr S May (2 vacancies)
Hawkwell Village Hall – Cllr Mrs M Weir/Cllr T Hargrave
Ashingdon & East Hawkwell Memorial Hall MC –
Public Transport Liaison Group – Cllr M Strubel
Robert Sudbury Charity – Cllrs Mrs Weir/S May

Information Reports -

Community Meetings – Cllrs M Strubel/Mrs J Strubel

11) Receive Committee/Working Party Reports since last meeting:

Planning Committee:

Note Minutes of Meeting held on 24th July and 14th August 2023

September Papers

Note Minutes of Meeting held on 11th September 2023

Attached

Parks Committee:

Note Minutes of Meeting held on 24th July 2023

September Papers

Note Minutes of Meeting held on 18th September 2023

Attached

Finance Committee:

Note Minutes of Meeting held on 18th September 2023

Attached

Climate Change Working Group (CCWG) (For Decision)

Notes of Meeting on 18 September 2023 & consider recommendations therein: Attached

i Adoption of an Environmental Policy (Minute No. 4)

Attached

ii Recommendation for solar panels at Magnolia Store roof (Minute No. 6)

iii Recommendation that HPC is added to the UN Directory (Minute No. 7)

12) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (July/August/September Payments attached) and seeks approval to pay any accounts due before the next meeting.

September Papers

September Payments attached

27th September 2023

Clerk to the Council