

You are hereby summoned to a meeting of the
FINANCE COMMITTEE
to be held on
Monday, 18th September 2023
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at **7.05 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. **To receive apologies for non-attendance at meeting (For Noting)**
2. **Declarations of any:**
 - i **Disclosable Pecuniary Interests**
 - ii **Other Registrable Interests****on any matter on the agenda for 18th September 2023**
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
3. **Public Forum**
4. **To approve the Minutes of the meeting held on 22nd May 2023 and to approve the destruction of the notes in respect of that meeting (For Decision)**
Copy enclosed
5. **Action Update List – September 2023 (For Noting)**
6. **Financial Report – August 2023 (For Noting)**
7. **Notice of completion of External Audit for 2022/23 – No matters arising (For Noting)**
8. **Notification of completion of Q1 financial checks by Cllrs Mrs J Strubel & M Strubel – no issues arising (For Noting)**
9. **Robert Sudbury Trust: request that 2 Trustees (Rector of St. Mary's Church and Cllr S May) be added as cheque signatories for the Robert Sudbury Trust bank account with Barclays Bank (For Decision)**
10. **Grant Applications – Paperwork attached (For Decision)**
 - i **Ashingdon & East Hawkwell Memorial Hall – refurbishment of Ladies toilets**
 - ii **BASICS Essex**

13th September 2023
Clerk to the Council