

You are hereby summoned to a meeting of the
**PARKS, OPEN SPACES, CONSERVATION AND
FOOTPATHS COMMITTEE**

to be held on

Monday, 22nd May 2023

at the Rochford Day Centre, 33a Back Lane, Rochford

commencing at **7.30 pm**

**(or up to fifteen minutes earlier should the previous meeting end
prior to that time)**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

1. To elect a Chairman for the civic year 2023-24 (For Decision)
2. To elect a Vice Chairman for the civic year 2023-24 (For Decision)
3. To receive apologies for non-attendance at meeting (For Noting)
4. Declarations of any:
 - a) Disclosable Pecuniary Interests
 - b) Other Registrable Interestson any matter on the agenda for 22nd May 2023
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
5. Public Forum
6. To approve the Minutes of the meeting held on 3rd April 2023 and to approve the destruction of the notes in respect of that meeting (For Decision) *Minutes attached*
7. Financial Report – April 2023 (For Noting)
8. Action List Update - May 2023 (For Noting)
9. Essex Wildlife Trust – Follow up from site visits (For Information)
 - a) Magnolia Park & Nature Reserve (Email attached)
 - b) Spencers Park & Glencroft Open Space (Email attached including The Good Meadow Guide and Rapid Grassland Assessment Workshop details)
 - c) Quote for Glencroft Open Space Management Plan (attached)
10. Request from resident re. Memorial Bench at Magnolia Park (For Decision)

- 11. Consideration of remedial works to the surfacing beneath seats in Spencers Park (photos attached): Cllr Andrew MacPherson (For Decision)**
- 12. Consideration of implementing a watering system at Magnolia store for effective watering of the King's Coronation planter and Queen's Jubilee Trees, etc: Cllr Andrew MacPherson (For Decision)**

Clerk to the Council
17th May 2023