

**Minutes of the
POLICY COMMITTEE MEETING
held on Monday 3rd April 2023 at 8:35pm
at the Rochford Day Centre, 33a Back Lane, Rochford**

Cllrs Present: Chairman R Patient, Mrs L Dalby (Non-Committee), R Gardner, T Hargrave (Non-Committee), S May, M Vallance & Mrs M Weir

PO 23/8 Apologies for non-attendance at meeting:

All Members were present.

PO 23/9 Declarations of any:

- a) Disclosable Pecuniary Interest;
- b) Other Pecuniary Interest; or
- c) Non-Pecuniary Interest

on any matter on the agenda for 3rd April 2023:

None were declared.

PO 23/10 To approve the Minutes of the Meeting held on the 13th February 2023:

The Minutes of the meeting were **approved** as a correct record and Members approved the destruction of notes in respect of that meeting.

PO 23/11 To consider new policies required:

a) Memorial Plaques, Seats and Trees Policy:

Members **approved** that the Memorial Plaques, Seats and Trees Policy be recommended to Full Council for adoption.

PO 23/12 To review and update the HPC Strategic Plan for 2023-2026:

Members **approved** the HPC Strategic Plan for 2023-2026 be recommended to Full Council for adoption.

PO 23/13 Summary of decisions:

- Memorial Plaques, Seats and Trees Policy approved; recommended to Full Council.
- HPC Strategic Plan for 2023-26 approved; recommended to Full Council.

The Chairman declared the meeting closed at 8:37pm

Chairman