

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday, 6th March 2023
at the Rochford Day Centre, 33a Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest;**
 2. **Other Pecuniary Interest; or**
 3. **Non-Pecuniary Interest****on any matter on the agenda for 6th March 2023**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 16th January 2023 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - February 2023 (For Information)**
- 6) **Action List Update – March 2023 (For Noting)**
- 7) **Local Council Risk System (LCRS) - Report for year 2022/23 (For Decision)**
- 8) **Civility & Respect Pledge (For Decision)**
 - a) **Recommendation to adopt a Dignity at Work Policy: attached;**
 - b) **Resolution that Hawkwell Parish Council signs the Civility & Respect Pledge (Statements attached)**
- 9) **Hawkwell Parish Council meetings following closure of the Freight House – email from RDC attached (For Discussion/Decision)**

10) Private Security Patrols: February 2023 Report will be tabled if received in time (For Information)

11) Correspondence (For Noting)

12) Representative Reports

Rochford Old Peoples Welfare committee – Cllrs S May/M Vallance

Rochford Hundred Ass. of Local Councils – Cllrs S May/M Vallance

Hawkwell Village Hall – Cllrs Mrs M Weir/M Vallance

Ashingdon & East Hawkwell Memorial Hall MC –

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Cllr S May

Information Reports -

Community Meetings – Cllr M Strubel

13) Receive Committee/Working Party Reports since last meeting:

Parks Committee

Note Minutes of the Parks Committee held on 16th January and 13th February 2023.

Finance Committee

Note Minutes of the Finance Committee held on 13th February 2023.

Policy Committee

a) Note Minutes of the Policy Committee held on 13th February 2023;

b) Recommendation to adopt a new Training & Development Policy: attached (**For Decision**).

Planning Committee

Note Minutes of Planning Committees held on 16th January and 13th February 2023.

14) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (January/February Payments attached) and seeks approval to pay any accounts due before the next meeting.

1st March 2023
Clerk to the Council