

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday, 3rd April 2023
at the Rochford Day Centre, 33a Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) To receive apologies for non-attendance at meeting (For Noting)**
- 2) Declarations of any:**
 - 1. Disclosable Pecuniary Interest;**
 - 2. Other Pecuniary Interest; or**
 - 3. Non-Pecuniary Interest****on any matter on the agenda for 3rd April 2023**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) Public Forum
 - b) Information Reports from District & County Councillors (For Information)
- 4) To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 6th March 2023 and to destroy the notes in respect of that meeting (For Decision)**
- 5) Financial Report – March 2023 (For Information)**
- 6) Action List Update – April 2023 (For Noting)**
- 7) Consider adopting a new Model Code of Conduct based on that adopted by Rochford District Council (RDC) in August 2022 (For Decision)**
 - a) Report from the RDC Standards Committee July 2022 re. that RDC adopt the new Local Government Association Model Code of Conduct (attached);
 - b) Copy of the 'New Code' - recommended for adoption by Hawkwell Parish Council; and
 - c) Copy of the revised 'Register of Members' Interests' form: changes from the previous form are highlighted – recommended for adoption and to come into effect at the Annual Meeting of Hawkwell Parish Council in May 2023

- 8) **Private Security Patrols: March 2023 Report will be tabled if received in time (For Information)**
- 9) **20s Plenty Campaign: referred from the March Full Council meeting: additional information attached (For Decision)**
- 10) **Correspondence (For Noting)**
- 11) **Representative Reports**
Rochford Old Peoples Welfare committee – Cllrs S May/M Vallance
Rochford Hundred Ass. of Local Councils – Cllrs S May/M Vallance
Hawkwell Village Hall – Cllrs Mrs M Weir/M Vallance
Ashingdon & East Hawkwell Memorial Hall MC –
Public Transport Liaison Group – Cllr Mrs Weir
Robert Sudbury Charity – Cllrs Mrs Weir/Cllr S May
Information Reports -
Community Meetings – Cllr M Strubel
- 12) **Receive Committee/Working Party Reports since last meeting:**
- Climate Change Working Group**
Note Minutes of Working Group held on 6th March 2023.
- Planning Committee**
Note Minutes of Planning Committee held on 6th March 2023.
- Finance Committee**
a. Note Minutes of the Finance Committee held on 13th March 2023;
b. Finance Committee recommends the following proposals to Full Council in respect of the Earmarked Reserves (EMR) for 2023/24.
- ‘That Members agree to movements in the **Other Earmarked reserves (OER)** resulting in an increase of £10k, giving this fund a total of **£56,650** at the beginning of the financial year 2023/24.’
- ‘The total **EMR** at the beginning of 2023/24 are **£78,771** which is made up of £22,121 in the Asset Renewable Fund and £56,650 in the OER`.
- General Purposes Committee**
Note Minutes of the General Purposes Committee held on 13th March 2023.
- 13) **Payment of Accounts**
Clerk reports that the following accounts have been paid since the last meeting (March Payments attached) and seeks approval to pay any accounts due before the next meeting.

29th March 2023
Clerk to the Council