

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday, 7th November 2022
in the Committee Room, Freight House, Bradley Way, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest;**
 2. **Other Pecuniary Interest; or**
 3. **Non-Pecuniary Interest****on any matter on the agenda for 7th November 2022**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 3rd October 2022 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - October 2022 (For Information)**
- 6) **Action List Update – November 2022 (For Noting)**
- 7) **Co-option Interview: Paperwork attached (For Decision at Agenda item 15)**
- 8) **Private Security Patrols: October Report (For Information)**
- 9) **Allotment Working Group (AWG) – Way Forward (For Information/Decision)**
 - a) **Refer the AWG to a Committee: suggest reports to the General Purposes Committee;**
 - b) **Confirm which Members wish to sit on the AWG;**
 - c) **Members of AWG to liaise and set up first meeting.**

- 10) **Remembrance Sunday, 13th November 2022 at 2pm – Chairman to lay Council's wreath at the Royal British Legion, Hawkwell (For Information)**
- 11) **Correspondence (For Noting)**
- 12) **Representative Reports**
Rochford Old Peoples Welfare committee – Cllrs S May/M Vallance
Rochford Hundred Ass. of Local Councils – Cllrs S May/M Vallance
Hawkwell Village Hall – Cllrs Mrs M Weir/M Vallance
Ashingdon & East Hawkwell Memorial Hall MC –
Public Transport Liaison Group – Cllr Mrs Weir
Robert Sudbury Charity – Cllrs Mrs Weir/Cllr S May
Information Reports -
Community Meetings – Cllr M Strubel
- 13) **Receive Committee/Working Party Reports since last meeting:**
- Finance Committee**
Note Minutes of Finance Committee held on 10th October 2022.
- Parks Committee**
Note Minutes of Parks Committee held on 10th October 2022.
- Planning Committee**
Note Minutes of Planning Committees held on 3rd and 24th October 2022.
- 14) **Payment of Accounts**
Clerk reports that the following accounts have been paid since the last meeting (October Payments attached) and seeks approval to pay any accounts due before the next meeting.
- Resolution within Standing Order 3d "that in view of the confidential and special nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw". Standing Order 11 and 19f also apply.***
- 15) **Post-interview Co-option Discussion (For Decision)**

2nd November 2022
Clerk to the Council