

You are hereby summoned to a meeting of the
FINANCE COMMITTEE
to be held on
Monday, 10th October 2022
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at **7.00 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1. Elect Chairman for the Civic Year 2022-23 (For Decision)**
- 2. Elect Vice-Chairman for the Civic Year 2022-23 (For Decision)**
- 3. To receive apologies for non-attendance at meeting (For Noting)**
- 4. Declarations of any:**
 - i Disclosable Pecuniary Interest;**
 - ii Other Pecuniary Interest; or**
 - iii Non-Pecuniary Interest****on any matter on the agenda for 10th October 2022**
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 5. Public Forum**
- 6. To approve the Minutes of the meeting held on 4th April 2022 and to approve the destruction of the notes in respect of that meeting (For Decision)**
Copy enclosed
- 7. Action Update List – October 2022 (For Noting)**
- 8. Financial Report – September 2022 (For Noting)**
- 9. New Cheque signatories (2) required (For Decision)**
- 10. Notice of completion of External Audit for 2021/22 – No matters arising (For Noting)**
- 11. Hawkwell Village Hall (HVH) – Report of Council's historic financial contributions made to HVH (For Information)**

- 12. Notice of commencement of Internal Audit 2022/23 (Interim) (For Noting)**
- i Chair of Council to undertake Petty Cash reconciliation**
 - ii Chair of Council to undertake Q2 Financial reconciliation**
- 13. Grant application – Paperwork attached: (For Decision)**
- i Ashingdon & East Hawkwell Memorial Hall – new flooring for ‘Room of Requirement’**
 - ii Essex Air Ambulance**

5th October 2022
Clerk to the Council