

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 7th March 2022
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest;**
 2. **Other Pecuniary Interest; or**
 3. **Non-Pecuniary Interest****on any matter on the agenda for 7th March 2022**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 1. **Public Forum**
 2. **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 17th January 2022 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report – February 2022 (For Information)**
- 6) **Action List Update – March 2022 (For Noting)**
- 7) **Local Council Risk System (LCRS) - Report for year 2021/22 (For Decision)**
- 8) **Correspondence (For Noting)**
- 9) **Representative Reports**

Rochford Old Peoples Welfare committee – Cllr S May
Rochford Hundred Ass. of Local Councils – Cllr S May
Hawkwell Village Hall – Cllr S May
Ashington & East Hawkwell Memorial Hall MC –
Public Transport Liaison Group – Cllr Mrs Weir
Robert Sudbury Charity – Cllrs Mrs Weir/Cllr S May

Information Reports -

Community Meetings – Cllr M Strubel

10) Receive Committee/Working Party Reports since last meeting:

Planning Committee:

Receive Minutes of Meetings held on 17th January and 14th February 2022

Parks Committee:

Receive Minutes of Meeting held on 14th February 2022

General Purposes Committee:

Receive Minutes of Meeting held on 14th February 2022

Personnel Committee

Receive Minutes of Meeting held on 14th February 2022

Climate Change Working Group:

Receive Notes of Meeting held on 7th February 2022 **(For Decision)**

11) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (January/February Payments attached) and seeks approval to pay any accounts due before the next meeting.

1st March 2022

Clerk to the Council