

You are hereby summoned to a meeting of the
**PARKS, OPEN SPACES, CONSERVATION AND
FOOTPATHS COMMITTEE**

to be held on
Monday, 14th February 2022
Rochford Day Centre, 33A Back Lane, Rochford
commencing at **7.15 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

COVID Statement – Please note, the wearing of face coverings is encouraged in line with Government advice.

1. **To receive apologies for non-attendance at meeting (For Noting)**
2. **Declarations of any:**
 - a) **Disclosable Pecuniary Interest;**
 - b) **Other Pecuniary Interest; or**
 - c) **Non-Pecuniary Interest****on any matter on the agenda for 14th February 2022**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
3. **Public Forum**
4. **To approve the Minutes of the meeting held on 8th November 2021 and to approve the destruction of the notes in respect of that meeting (For Decision)**
5. **Action List Update - February 2022 (For Noting)**
6. **Financial Report - January 2022 (For Noting)**
7. **Instigate registering 'Church Strip' to HPC - Update (For Decision)**
8. **MPNR Working Group – Notes of meetings held on 23rd October 2021 and 7th February 2022 (For Discussion)**
9. **Completion of Tree Survey for Council's Parks and Open Spaces – Main Report attached: Maps & Photos available in the office (For Information)**

Clerk to the Council
9th February 2022