

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday, 17th January 2022
at Hawkwell Village Hall (Annex),
Main Road, Hawkwell SS5 4EH
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

COVID Statement – Please note, the wearing of face coverings is encouraged in line with Government advice.

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest;**
 2. **Other Pecuniary Interest; or**
 3. **Non-Pecuniary Interest****on any matter on the agenda for 17th January 2022**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 1. **Public Forum**
 2. **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 1st November 2021 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report – December 2021 (For Information)**
- 6) **Action List Update – January 2022 (For Noting)**
- 7) **2022/23 Precept – Paper attached (For Decision)**
 1. Confirmation of Tax Base for 2022/23;
 2. Recommendation from Finance Committee re. Setting the Precept for 2022/23;
 3. Adoption of the Precept and approval to notify Rochford District Council

- 8) **Motion on Notice from Cllr Mrs Leanne Dalby: 'That Hawkwell Parish Council declare a Climate Emergency and establish a Climate Working Group with the aim to reduce Council's carbon footprint' – information attached (For Decision)**
- 9) **Subscription Request: Essex Wildlife Trust - £40 (For Decision)**
- 10) **Consider donation (to RSPB) in memory of Council's former Groundsman Brian Jay who passed away in December (For Decision)**
- 11) **Correspondence (For Noting)**
- 12) **Representative Reports**
Rochford Old Peoples Welfare committee – Cllr S May
Rochford Hundred Ass. of Local Councils – Cllr S May
Hawkwell Village Hall – Cllr S May
Ashingdon & East Hawkwell Memorial Hall MC –
Public Transport Liaison Group – Cllr Mrs Weir
Robert Sudbury Charity – Cllrs Mrs Weir/Cllr S May
Information Reports -
Community Meetings – Cllr M Strubel
- 13) **Receive Committee/Working Party Reports since last meeting:**
- Planning Committee:**
Receive Minutes of Meetings held on 1st & 25th November and 15th December 2021
- Parks Committee:**
Receive Minutes of Meeting held on 8th November 2021
- General Purposes Committee:**
Receive Minutes of Meeting held on 8th November 2021
- Finance Committee:**
Receive Minutes of Meeting held on 6th December 2021
- 14) **Payment of Accounts**
Clerk reports that the following accounts have been paid since the last meeting (November/December Payments attached) and seeks approval to pay any accounts due before the next meeting.

12th January 2022
Clerk to the Council