

You are hereby summoned to a meeting of the  
**PARKS, OPEN SPACES, CONSERVATION AND  
FOOTPATHS COMMITTEE**

to be held on  
Monday, 8<sup>th</sup> November 2021  
Rochford Day Centre, 33A Back Lane, Rochford  
commencing at **7.30 pm**

*Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.*

## **AGENDA**

COVID Statement: Please note the wearing of face coverings is now a personal choice.

- 1. To receive apologies for non-attendance at meeting (For Noting)**
- 2. Declarations of any:**
  - a) Disclosable Pecuniary Interest;**
  - b) Other Pecuniary Interest; or**
  - c) Non-Pecuniary Interest**

**on any matter on the agenda for 8<sup>th</sup> November 2021**  
*Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.*
- 3. Public Forum**
- 4. To approve the Minutes of the meeting held on 20<sup>th</sup> September 2021 and to approve the destruction of the notes in respect of that meeting (For Decision)**  
*Minutes circulated with Full Council papers*
- 5. Action List Update - November 2021 (For Noting)**
- 6. Financial Report - October 2021 (For Noting)**
- 7. Hawkwell Baptist Church Christingle Event in Magnolia Park, 19<sup>th</sup> December 2021 – further Emails attached (For Decision)**
- 8. Agree Parks Budget 2022/23 (Bid 1) for recommendation to the Finance Committee (For Decision)**
- 9. Consider registering 'Church Strip' with Land Registry as belonging to HPC (For Decision)**
- 10. MPNR Working Group – Notes following initial site visit (For Discussion)**

- 11. Tree Survey for Council's Parks and Open Spaces – Consider quotes attached (For Decision)**
- 12. Thanks received from resident in regard to Memorial Bench in Magnolia Park – Email attached (For Noting)**

Clerk to the Council  
3<sup>rd</sup> November 2021