

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday, 13th September 2021
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

COVID Statement: Please note the wearing of face coverings is now a personal choice.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest;**
 2. **Other Pecuniary Interest; or**
 3. **Non-Pecuniary Interest****on any matter on the agenda for 13th September 2021**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 21st June 2021 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Co-option Interview – Paperwork attached (For Decision at Agenda item 17)**
- 6) **Financial Report – August 2021 (For Information)**
- 7) **Action List Update – September 2021 (For Noting)**
- 8) **Summer 2021 Newsletter: Feedback (For Discussion)**
- 9) **Consideration of holding an event to mark the Queen's Platinum Jubilee (For Decision)**
 - a) **Suggestion by Cllr Mrs Weir (For consideration)**
 - b) **Royal Communications – The Queen's Platinum Jubilee Central Weekend 2022 (For information)**

10) **Budget planning for 2022/23 – Items for consideration (For Discussion)**

11) **Youth Worker Detached Sessions – Interim Report (For information)**

12) **Correspondence (For Noting)**

13) **Representative Reports**

Rochford Old Peoples Welfare committee – Cllr S May

Rochford Hundred Ass. of Local Councils – Cllr S May

Hawkwell Village Hall – Cllr S May

Ashingdon & East Hawkwell Memorial Hall MC –

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Cllr S May

Information Reports -

Community Meetings – Cllr M Strubel

14) **Receive Committee/Working Party Reports since last meeting:**

Planning Committee:

Receive Minutes of Meeting held on 21st June 2021.

Receive the planning response to Rochford District Council July - August 2021

Parks Committee:

Receive Minutes of Meeting held on 21st June 2021

Finance Committee:

Receive Minutes of Meeting held on 26th July 2021

General Purposes Committee:

Receive Minutes of Meeting held on 26th July 2021

15) **Payment of Accounts**

Clerk reports that the following accounts have been paid since the last meeting (July/August Payments attached) and seeks approval to pay any accounts due before the next meeting.

16) **The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2)**

17) **Post-interview Co-option Discussion (For Decision)**

8th September 2021

Clerk to the Council