

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday, 4th October 2021
at Rochford Day Centre, 33A Back Lane, Rochford
commencing at 7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

COVID Statement: Please note the wearing of face coverings is now a personal choice.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest;**
 2. **Other Pecuniary Interest; or**
 3. **Non-Pecuniary Interest****on any matter on the agenda for 4th October 2021**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) **Public Forum**
 - b) **Information Reports from District & County Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 13th September 2021 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report – September 2021 (For Information)**
- 6) **Action List Update – October 2021 (For Noting)**
- 7) **Notification of Completion of External Audit for 2020/21- no issues arising (For Noting)**
- 8) **Budget setting for 2022/23 and recommendation that Hawkwell Parish Council adopt the Fiscal Policy when setting the budget for 2022/23 (For Discussion)**
- 9) **Consideration of holding Councillor Surgeries – Cllr Mrs Leanne Dalby (For Decision)**

10) Consideration of others: Extract from ‘Good Councillors Guide’ – Cllr M Strubel (For Discussion)

11) Correspondence (For Noting)

12) Representative Reports

Rochford Old Peoples Welfare committee – Cllr S May

Rochford Hundred Ass. of Local Councils – Cllr S May

Hawkwell Village Hall – Cllr S May

Ashingdon & East Hawkwell Memorial Hall MC – Cllr Mrs Weir

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Cllr S May

Information Reports -

Community Meetings – Cllr M Strubel

13) Receive Committee/Working Party Reports since last meeting:

Planning Committee:

Receive Minutes of Meeting held on 13th September 2021

14) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (September Payments attached) and seeks approval to pay any accounts due before the next meeting.

29th September 2021
Clerk to the Council