

You are hereby summoned to a meeting of the
**PARKS, OPEN SPACES, CONSERVATION AND
FOOTPATHS COMMITTEE**

to be held on
Monday, 24th May 2021
Rochford Day Centre, 33A Back Lane, Rochford
commencing at **7.30 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

COVID Statement: Please would attendees observe social distancing guidelines and wear masks on entering and exiting the venue and for the duration of the meeting.

1. To elect a Chairman for the civic year 2021-22 (For Decision)
2. To elect a Vice Chairman for the civic year 2021-22 (For Decision)
3. To receive apologies for non-attendance at meeting (For Noting)
4. Declarations of any:
 - a) Disclosable Pecuniary Interest;
 - b) Other Pecuniary Interest; or
 - c) Non-Pecuniary Intereston any matter on the agenda for 24th May 2021
Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
5. Public Forum
6. To approve the Minutes of the meeting held on 14th January 2021 and to approve the destruction of the notes in respect of that meeting (For Decision) *Copy attached*
7. Action List Update - May 2021 (For Noting)
8. Financial Report - April 2021 (For Noting)
9. Correspondence from resident(s) re. Bench in memory of resident (For Decision)
10. Consideration of Tracker for new Chipper (For Decision)
11. Height Barrier incident: consideration of insurance claim (For Decision)

12. Criminal Damage – Damage to Parks Signs in March-May (For Information)
13. Surfaced/exposed concrete and metal in Magnolia Field (For Information)
14. Consideration of planting more trees in Council's Parks and Open Spaces (For Decision)
15. The Parish Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business under the Public Bodies (Admissions to Meetings) Act 1960, s.1(2)
16. Litter/Dog Bin Emptying contract – report attached (For Decision)

Clerk to the Council
19th May 2021