

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
(by Zoom on-line platform)
to be held on
Wednesday, 16th September 2020
commencing at 2.00 pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) To receive apologies for non-attendance at meeting (For Noting)**
- 2) Declarations of any:**
 - 1. Disclosable Pecuniary Interest;**
 - 2. Other Pecuniary Interest; or**
 - 3. Non-Pecuniary Interest****on any matter on the agenda for 16th September 2020**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) Public Participation Session: A maximum of 2 minutes per speaker will be permitted**
 - a) Public Forum (Members of the Public to contact Clerk before 3pm the day prior to the meeting to request access to the on-line meeting)**
 - b) Information Reports from District Councillors (For Information)**
- 4) To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 1st July 2020 and to destroy the notes in respect of that meeting (For Decision)**
- 5) Financial Report - August 2020 (For Information)**
- 6) Action List Update – September 2020: Limited Updates due to the Coronavirus Pandemic (For Noting)**
- 7) To consider if Council wishes to undergo the Co-option process (For Decision)**
- 8) Closure of the Freight House: Impact on location of Hawkwell Parish Council meetings (For Discussion)**
- 9) Autumn 2020 Newsletter: Items for Inclusion (For Discussion)**
- 10) Website Accessibility Regulations 2018: Update (For Information)**
- 11) Correspondence (For Noting)**

12) Receive Committee/Working Party Reports since last meeting:

Policy Committee (For Decision):

- a) Receive Minutes of the Policy Committee meeting held on 9th September 2020;
- b) Consider approval of three new Policies recommended by the Policy Committee (attached).

Planning Committee (For Information):

Receive Planning Responses to Rochford District Council since July 2020.

13) Representatives Reports

Hockley & Hawkwell Old Peoples Welfare committee - Cllr Mrs Weir/M Strubel

Rochford Old Peoples Welfare committee – Cllr Strubel/Cllr May

Rochford Hundred Ass. of Local Councils – Cllr May

Hawkwell Village Hall – Cllr S May

Ashingdon & East Hawkwell Memorial Hall MC-

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Ms Rees-Jones

Information Reports -

Community Meetings – Cllr Strubel

14) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (June/July/August Payments attached) and seeks approval to pay any accounts due before the next meeting.

10th September 2020
Clerk to the Council