

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 3rd February 2020 in the Committee Room,
Freight House, Bradley Way, Rochford
commencing at 7.30pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - i **Disclosable Pecuniary Interest;**
 - ii **Other Pecuniary Interest; or**
 - iii **Non-Pecuniary Interest****on any matter on the agenda for 3rd February 2020**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Forum & Information Reports from District Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 13th January 2020 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Financial Report - January 2020 (For Information)**
- 6) **Action List Update - February 2020 (For Information)**
- 7) **Correspondence - list attached (For Information)**

Resolution within Standing Order 3d "that in view of the confidential and special nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw". Standing Order 11 and 19f also apply.
- 8) **Co-option Interview for Ron Prosser – Paperwork attached (For Action)**
- 9) **Defibrillator Update – Report from Cllr Gardner (For Decision)**
- 10) **Receive Papers from the Social Media Working Group (For Decision)**
 - a. **Notes of Meeting held on 4th November 2019;**
 - b. **Terms of Reference (un-amended version);**
 - c. **Action Update List;**
 - d. **Decision on merging the Video Working Group referred back to Full Council**

11) Receive Committee/Working Party Reports since last meeting:

Planning Committee:

Note Minutes of Meetings held on 13th January 2020

Finance Committee:

Note Minutes of Meetings held on 13th January 2020

12) Representatives Reports

Hockley & Hawkwell Old Peoples Welfare committee - Cllr Mrs Weir/M Strubel

Rochford Old Peoples Welfare committee – Cllr Strubel/Cllr May

Rochford Hundred Ass. of Local Councils – Cllr May

Hawkwell Village Hall – Cllr S May

Ashingdon & East Hawkwell Memorial Hall MC-

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Ms Rees-Jones

Information Reports -

Community Meetings – Cllr Strubel

13) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (January Payments attached) and seeks approval to pay any accounts due before the next meeting.

Resolution within Standing Order 3d "that in view of the confidential and special nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw". Standing Order 11 and 19f also apply.

14) Consider Co-option of Ron Prosser (For Decision)

29th January 2020
Clerk to the Council