

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 13th January 2020 in the Committee Room,
Freight House, Bradley Way, Rochford
commencing at 7.30pm**

Please note that under the Local Government Act 1972 Schedule 12 paragraph 10 (2) (b), the Council cannot lawfully decide any matter that is not specified on the agenda. Should you require additional information on any agenda item please advise the Clerk by 1pm on the working day preceding the meeting.

AGENDA

- 1) **To receive apologies for non-attendance at meeting (For Noting)**
- 2) **Declarations of any:**
 - i **Disclosable Pecuniary Interest;**
 - ii **Other Pecuniary Interest; or**
 - iii **Non-Pecuniary Interest****on any matter on the agenda for 13th January 2020**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Forum & Information Reports from District Councillors (For Information)**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 4th November 2019 and to destroy the notes in respect of that meeting (For Decision)**
- 5) **Resignation of Cllr S Wootton (For Noting)**
- 6) **Financial Report - December 2019 (For Information)**
- 7) **Action List Update - January 2020 (For Information)**
- 8) **Membership on Committees/Working Groups: Updated Schedule (For Information)**
- 9) **Setting the Precept for 2020/21 – Paper attached (For Decision)**
 - Recommendation from Finance Committee re. Setting the Precept for 2020/21;
 - Adoption of the Precept and approval to notify RDC
- 10) **Member Training – EALC Training Calendar 2020 attached (For Discussion)**
- 11) **Receive reports from Committee Chairs re. Strategic Plan Objectives (For Noting)**
 - a. Report from Chair of General Purposes Committee;
 - b. Report from Chair of Parks Committee;
 - c. Report from Chair of Finance Committee

12) Correspondence - list attached (For Information)

13) Receive Committee/Working Party Reports since last meeting:

General Purposes Committee:

Note Minutes of Meetings held on 11th November 2019

Parks Committee:

Note Minutes of Meetings held on 11th November 2019

Planning Committee:

Note Minutes of Meetings held on 4th November and 2nd December 2019

Finance Committee:

Note Minutes of Meetings held on 2nd December 2019

14) Representatives Reports

Hockley & Hawkwell Old Peoples Welfare committee - Cllr Mrs Weir/M Strubel

Rochford Old Peoples Welfare committee – Cllr Strubel/Cllr May

Rochford Hundred Ass. of Local Councils – Cllr May

Hawkwell Village Hall – Cllr M Weir

Ashingdon & East Hawkwell Memorial Hall MC-

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Ms Rees-Jones

Information Reports -

Community Meetings – Cllr Strubel

15) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (November/December Payments attached) and seeks approval to pay any accounts due before the next meeting.

8th January 2020
Clerk to the Council