

You are hereby summoned to a meeting of the  
**HEALTH & SAFETY SUB-COMMITTEE**  
to be held on  
Monday 1<sup>st</sup> July 2019  
in the Committee Room, Freight House, Rochford  
commencing at **9.15 pm**  
**(or up to fifteen minutes earlier should the previous meeting  
end prior to that time)**

## **A G E N D A**

1. To elect a Chairman for the civic year 2019-20 (For Decision)
2. To elect a Vice Chairman for the civic year 2019-20 (For Decision)
3. Apologies for non-attendance at meeting (For Noting)
4. Declarations of any:
  - a) Disclosable Pecuniary Interest;
  - b) Other Pecuniary Interest; or
  - c) Non-Pecuniary Intereston any matter on the agenda for 1<sup>st</sup> July 2019  
*Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.*
5. Public Forum
6. To approve the Minutes of the Health & Safety Sub-Committee Meeting held on 11<sup>th</sup> March 2019 (For Decision)
7. Action Update List – July 2019 (For Information)
8. Defibrillator Initiative Next Steps (verbal report) - referred from Full Council (For Decision)
9. Health & Safety Policy Amendment Point 11 - For referral to the Policy Committee (For Decision)
10. HAVs Report April 2019: Summary Information (For Information)

Clerk  
26<sup>th</sup> June 2019