

**Minutes of the Meeting of the
GENERAL PURPOSES COMMITTEE
held on Monday 11th February 2019 at 8:05pm
in the Committee Room, Freight House, Bradley Way, Rochford.**

Cllrs Present: Chairman R Gardner, K Binding, Mrs E Gadsdon, S May, R Patient, Ms A Rees-Jones, M Strubel, Mrs M Weir & Mrs P Young

Also present: Cllr T Manyika.

24. Apologies for non-attendance at meeting:

Cllr S Wootton had given apologies.
Members **received** the apologies tendered.

25. Declarations of any:

- a) Disclosable Pecuniary Interest;
- b) Other Pecuniary Interest; or
- c) Non-Pecuniary Interest

on any matter on the agenda for 11th February 2019:

None were declared.

26. Public Forum:

No members of the public were present.

27. To approve the Minutes of the meeting held on 12th November 2018 meeting:

The Minutes of the Meeting were **approved** and Members agreed to the destruction of the notes in respect of that meeting.

28. Action Update List – February 2019:

28.1 Members noted the request from a resident to install a suitable sign at Thorpe Road to deter HGVs had resulted in the Clerk contacting the new Local Highways Panel (LHP) Chairman and that a bid had been submitted. The scheme had gone to a meeting in June 2018, but the validation process had not been completed. It was taken to a further meeting in September 2018 where engineers agreed that a sign would be acceptable. The LHP then created a list of approved works for the next financial year at a meeting in December. The Clerk had chased the LHP Officer in January for a response and had been told that a “Not Suitable for HGVs” sign could potentially be installed at the Southern end of Thorpe Road.” It was noted that the LHP had not received the capital budget for 2019/20 so schemes could not be allocated for inclusion until a further meeting in March 2019. It was further noted that the LHP Officer would be in touch following the March meeting. Members felt this was a ridiculous process.

28.2 Members were reminded permission had been granted to the resident in Holyoak Lane regarding repositioning a lighting column on the grounds the resident incurred all costs and managed all necessary arrangements. It was noted no further contact had been made by the resident.

Members noted the Action Update List and **agreed** to the removal of closed items.

29. Financial Report – January 2019:

There were no questions and Members **accepted** the Financial Report.

30. Programme of Works for Street Lighting LED Upgrade:

a) 2018-19 Capital Budget £7k with £770 not spent:

Members noted the budget. The Clerk explained an additional light had been recently installed and that left around £400 of the budget unspent.

b) 2019-20 Capital Budget is £30k (approx. 100 LED lamp heads):

Members noted the 2019-20 Capital Budget. The Clerk reminded Members that there were approximately 150 Parish lights with 20 lights already changed to LEDs.

Cllr M Strubel suggested that the 'yellow lights' should be positioned by crossings as the new LED lights were ineffective and it was difficult to see the crossings at night.

He was reminded that HPC did not have responsibility for those lights and it was down to Essex County Council; Cllr M Strubel would write to ECC personally about his safety issue concerns.

c) Consider roads for start of programme of works from April 2019 in conjunction with replacements that become necessary as faults develop.

Cllr Ms A Rees-Jones requested that Members receive information on the location of existing lights and those which had been upgraded to LEDs. The Clerk would bring this information to Members at the next General Purposes Meeting.

The Clerk updated Members that Mansted Gardens had had several long-term issues with the lights and that new LEDs had been installed in part of the road; it was agreed the remainder of the road should also be upgraded to LEDs.

Members agreed to add an article to the next newsletter about the programme of works. Cllr R Gardner would provide information about emissions and facts regarding LEDs.

31. Consider development of Terms of Reference (TOR) for the Youth Working Group to enable Working Group to progress after May Elections (TOR appear to never have been formalised):

Cllr R Patient suggested obtaining examples of TOR from other Youth Working Groups. Members agreed it was a good opportunity to review the Youth Working Group and forward plan to allow for the budgeting rounds later in the year.

32. Summary of Decisions:

- Clerk to provide Members with list of Parish Lights and those that have been upgraded to LEDs for next meeting; Members to decide on suitable programme of works.
- Examples of Youth Working Groups TOR to be sourced; Members to consider how to develop Working Group going forward.

The Chairman declared the meeting closed at 8:20pm

Chairman