

**Minutes of the meeting of the
FINANCE COMMITTEE
held on Monday 16th July 2018 at 7:30pm
in the Committee Room, Freight House, Bradley Way, Rochford.**

Cllrs present: K Binding, R Gardner, R Patient, Mrs M Weir & S Wootton.

1. To elect a Chairman for the civic year 2018-19:

Cllr R Gardner nominated Cllr K Binding as Chairman which was seconded by Cllr Mrs M Weir. There were no further nominations and Cllr K Binding was declared Chairman.

2. To elect a Vice-Chairman for the civic year 2018-19:

Cllr R Patient nominated Cllr S Wootton as Vice-Chairman which was seconded by Cllr K Binding. There were no further nominations and Cllr S Wootton was declared Vice Chairman.

3. Apologies for non-attendance at meeting:

Cllr Mrs P Young had given apologies.
Members received the apologies tendered.

4. Declarations of any:

a) Disclosable Pecuniary Interest;

b) Other Pecuniary Interest; or

c) Non-Pecuniary Interest

on any matter on the agenda for 16th July 2018:

In relation to Agenda Item 11, Cllrs S Wootton and R Patient declared they were members of the British Legion. After discussion, Members agreed the interests were not disclosable as both Members had membership outside of Hawkwell. No declarations were therefore made relating to a), b) and c). Members also made no declarations relating to any change in their Register of Members' Interests.

5. Public Forum:

No members of the public were present.

6. To approve the Minutes of the meeting held on 16th April 2018 and to approve the destruction of the notes in respect of that meeting:

The Minutes of the meeting were **approved** as a correct record and Members approved the destruction of the notes in respect of that meeting.

7. Action Update List – July 2018:

Members noted there were no items on the Action Update List

8. Financial Report – June 2018:

There were no questions and Members **accepted** the Financial Report.

9. Q1 2018-19 Financial Checks completed;

Members noted Cllr S May and Mrs E Gadsdon had performed the Q1 2018-19 checks earlier that day with no matters arising.

10. Membership renewals:

a) Rural Community Council of Essex (RCCE) - £115.50

Cllr Mrs M Weir proposed that the annual subscription be renewed at a cost of £115.50. This was seconded by Cllr R Gardner with all Members in agreement.

11. Royal British Legion Poppy Appeal 2018:

- **Wreath cost £20.00**
- **Agree donation (£80.00 last year)**

The Clerk reminded Members that previously Council had purchased two wreaths for two services, but the Rayleigh event was now run by Rayleigh Town Council and Parish Councils were no longer invited; therefore, only one wreath was required.

Cllr R Gardner enquired if the cost of the wreaths had increased and the Clerk confirmed they had remained at pretty much the same price.

Cllr R Patient proposed that a total cost of £100 be paid to the Royal British Legion with £20 to be spent on a wreath and £80.00 given as donation. This was seconded by Cllr R Gardner with all Members in agreement.

12. Donation request:

a) Basic Essex Accident Rescue Service (BEARS)

Members were unfamiliar with the Charity and noted that the request for a donation was the first they had received.

Cllr Mrs M Weir proposed that a donation of £200 be made to BEARS. This was seconded by Cllr R Patient with all Members in agreement.

The Chairman declared the meeting closed at 7:42pm.

Chairman