

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 11th September 2017 in the Committee Room,
Freight House, Bradley Way, Rochford
commencing at 7.30pm**

AGENDA

- 1) **To receive apologies for non-attendance at meeting**
- 2) **Declarations of any:**
 1. **Disclosable Pecuniary Interest;**
 2. **Other Pecuniary Interest; or**
 3. **Non-Pecuniary Interest****on any matter on the agenda for 11th September 2017**

Members are reminded they must, within 28 days of becoming aware of any new, or change in their Register of Members' Interests, provide written notification thereof to the Clerk of Hawkwell Parish Council.
- 3) **Public Forum & Information Reports from District Cllrs Mrs J Gooding & Mrs L Shaw**
- 4) **To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 3rd July 2017 and to destroy the notes in respect of that meeting**
- 5) **Consider Co-option of new Councillor – paper attached (For Decision)**
 - James Titmuss
 - Simon Wootton
- 6) **Financial Report (August 2017)**
- 7) **Action List Update - September 2017 (For Information)**
- 8) **Items for referral to Rochford District Council (RDC) regarding Shared Working Opportunities (For Discussion)**
- 9) **Change to Council Meeting Schedule: January 2018 Full Council & Committees now to be held on 15th January. Please delete 8th January 2017**
- 10) **Correspondence (list attached)**
- 11) **Receive Committee/Working Party Reports since last meeting:**

Planning Committee:
Note Minutes of Meetings held on 3rd & 27th July and 17th August 2017

Health & Safety Committee:

Note Minutes of Meeting held on 3rd July 2017

fGeneral Purposes Committee:

Note Minutes of Meeting held on 3rd July 2017

Parks Committee:

Note Minutes of Meeting held on 3rd July 2017

Personnel Committee:

Resolution within Standing Order 3d “that in view of the confidential and special nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.”

Standing Order 11 and 19f also apply.

Note Summary Minutes of Meeting held on 8th August 2017

(To comply with Employment Law Regulations members will receive summary Minutes only)

12) Representatives Reports

Hockley & Hawkwell Old Peoples Welfare Committee - Cllr Mrs Weir

Rochford Old Peoples Welfare Committee – Cllr Strubel

Rochford Hundred Ass. of Local Councils - Cllrs Mrs Young/Cllr May

Hawkwell Village Hall – Cllrs Binding/Mrs Young

Ashingdon & East Hawkwell Memorial Hall MC-

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Mrs Young

Information Reports -

Community Meetings – Cllrs Binding/Strubel

13) Payment of Accounts

Clerk reports that the following accounts have been paid since the last meeting (July and August Payments attached) and seeks approval to pay any accounts due before the next meeting.

6th September 2017
Clerk to the Council