

**Minutes of a meeting of the
GENERAL PURPOSES COMMITTEE held on
Monday, 12th March 2012
in the Committee Room, Freight House, Bradley Way, Rochford.**

Councillors Present: Chairman Cllr R Patient, Vice Chairman Cllr Mrs P Young, Cllrs Mrs L Haskew, Mrs A Heath, R Mitchell and Mrs M Weir,
Also Present: Mr E Short & Mr L Barratt, Members of the Hawkwell Parish Plan Group (HPPG).

74. Apologies for non-attendance at meeting:

Cllr Mrs C Cunningham (ill), Cllr J Dickson (ill), Cllr D Weir (ill) and Cllr A Williams (work). Members accepted the apologies tendered.

75. Declarations of interest:

There were none.

76. To approve the Minutes of the Meeting held on 13th February 2012 and to approve the destruction of the manuscript notes in respect of that meeting:

Members approved the Minutes of the Meeting held on 13th February 2012 as a true record and agreed to the destruction of the manuscript notes in respect of that meeting.

77. Action Update List:

The Clerk went through the action points and reported on progress:-

- **New Parish Council Notice board at Hawkwell Village Hall:** The Clerk was still in communication with ECC but expected delivery of 3 footpath and 4 notice board signs during the week which would enable getting the invoice in and claiming the grant by the end of March. As noted in the action report he explained the need to consider relocation of the new Notice board to the front of the White Hart shops. Cllr Mrs Weir said the committee had previously wanted to site it there but were concerned about vandalism, however, she would be content for it to be located between the bus shelter and post box as long it wasn't under a tree or near a tree to prevent it being climbed on. Members were content and agreed to the relocation.
- **Hawkwell Common Christmas tree:** Cllr Mrs Young advised the tree looked very dry and needed water and the Clerk agreed to organise for the Grounds man to water it the next day.
- **Halo lights on Pedestrian crossing in Main Road:** Cllr Leach advised that cost was a problem at present as County were pleading that funds weren't available. The Clerk said he would try and get the Halo Lights onto the next Policy Control Meeting agenda.
- **Essex Legacy:** Ongoing.
- **2nd light in footpath at end of Hawkwell Chase:** Column being fitted 14th March 2012.
- **Clerk to enquire after amended bus timetable:** Ongoing.
- **Xmas Lighting Group to meet in May:** Ongoing.
- **Updates to Website:** The Chairman said the website would need continual updating; he advised that Denise Hodgson was able to do certain things from

within the office but asked the Clerk if the continual update was a problem. The Clerk informed it was time consuming to process the documents but it could be kept reasonably up to date.

- **Clarify legal position of non-owned alleyways within RDC/ECC:** Ongoing.
- **Members to monitor and report on state of alleyways within Hawkwell:** The Chairman urged Members to monitor and report back.
- **Monitor 2012/13 Operational Plan on ongoing basis:** Diarised.

78. Financial Report:

The Clerk reported there were still some invoices to come through but he had no concerns. There were no questions and Members accepted the financial report.

79. Prioritisation of Hawkwell Parish Plan Action Plan points (referred from Full Council):

The Chairman invited Eddie Short and Lionel Barratt to be co-opted onto the Committee to work together in the prioritisation and follow up of the Action Plan points. Both Members of the HPPG accepted the invitation and Committee Members were pleased to agree their co-option. The Chairman advised he would liaise with Eddie and Lionel between now and the next committee meeting to go through the document to ascertain priorities.

The Chairman expressed the importance of informing parishioners of the Parish's part in the progress and recommended a progress report in the next Newsletter. Cllr Leach agreed and thought a reminder of the history of some of those points was important in that Council had already gone through the processes of some of the comments but there were plenty there that could go forward. The Chairman was confident he was aware of most things especially with regard to the Highways Act and Members were content.

80. Corporate Identity Working Group – Notes of 13th February 2012:

Cllr Leach moved that the minutes be accepted and advised the target date was set for May but there would be another meeting before then. Cllr Mrs Heath requested her apologies be noted on the minutes and this was agreed. Subject to that amendment, Members noted and accepted the minutes of the meeting.

81. Note Minutes of Summer Fayre Working Group – 16th February 2012:

Cllr Leach announced the date of the next meeting set for 8pm on Friday 30th March at the Rugby Club and this was noted. He went through the minutes and advised there were still a couple of items outstanding but he would give a more full report at the next meeting together with some answers. Cllr Leach moved the report and the minutes of the meeting were accepted.

Cllr Mrs Haskew asked whether enough photographs had been gathered as yet and as that was not the case she offered to network for some more.

82. RRAVS Voluntary Sector Survey – Do Members wish to take part?

Members affirmed they did wish to take part in the survey.

83. Summary of Actions/Decisions:

- Relocation of new Notice board agreed.
- Clerk to organise for Xmas Tree to be watered.
- Members to monitor alleyways and report back.
- Agreed Mr E Short and Mr L Barratt's co-option to GP.

- Action Plan progress report to be provided in next Newsletter.
- Corporate Identity Minutes to include Cllr Mrs Heath's apologies.
- Cllr Mrs Haskew offered to source more photographs.
- Agreed to take part in the RRAVS Voluntary Sector Survey.

The Chairman declared the meeting closed at 9.30pm.

Chairman

Footnote to Members: Please recycle this document from within the Full Council Papers for use at the next Standing Committee Meeting.