

**You are hereby summoned to a meeting of
HAWKWELL PARISH COUNCIL
to be held on
Monday 6th February 2017 in the Committee Room,
Freight House, Bradley Way, Rochford
commencing at 7.30pm**

AGENDA

- 1) Attendance by the RDC Deputy Leader Councillor Mike Steptoe
- 2) To receive apologies for non-attendance at meeting
- 3) Declarations of any:
 1. Disclosable Pecuniary Interest;
 2. Other Pecuniary Interest; or
 3. Non-Pecuniary Intereston any matter on the agenda for 6th February 2017
- 4) Public Forum & Information Report by District Cllrs Julie Gooding and Laureen Shaw (Letter from Cllr Mrs Shaw attached)
- 5) To approve as a correct record the Minutes of the Meeting of Hawkwell Parish Council held on 9th January 2017 and to destroy the notes in respect of that meeting (For Decision)
- 6) Financial Report - January 2017 (For Information)
- 7) Action List Update - February Report (For Information)
- 8) RDC/Parish Council Networking Event – Feedback from members attending/E-mail from Andrew Lowing re. Presentation slides available
- 9) Representatives on Outside Bodies: (For Decision)
 - Cllr Mrs Shaw - has advised she wishes to stand down as a representative on the RHALC: new representative to be appointed.
 - Cllr Mrs Gadsdon – has advised she needs to stand down as a representative on the Rochford Day Centre Committee and as Deputy Representative on the Hockley & Hawkwell Day Centre Committee (E-mail attached):
 - i. New `deputy` representative to be appointed for Rochford Day Centre if Cllr S May is happy to become the main representative; and
 - ii. New `deputy` representative to be appointed for Hockley & Hawkwell Day Centre

10) **Local Council Risk Systems (LCRS) Report for Year 2016/17 (For Noting)**

11) **Newsletter – Spring Edition: articles for inclusion (For Discussion)**

12) **Correspondence (list attached)**

13) **Receive Committee/Working Party Reports since last meeting:**

Planning Committee:

Note Minutes of Meetings held on 16th January 2017

Finance Committee:

Note Minutes of Meeting held on 9th January 2017

Parks, Open Spaces, Conservation and Footpaths Committee

Note Minutes of Meeting held on 16th January 2017

14) **Representatives Reports**

Hockley & Hawkwell Old Peoples Welfare committee - Cllr Mrs Weir/

Rochford Old Peoples Welfare committee – Cllr S May/

Rochford Hundred Ass. of Local Councils - Cllrs Leach/

Hawkwell Village Hall – Cllrs Binding/Mrs Young

Ashingdon & East Hawkwell Memorial Hall MC- Cllr Leach

Public Transport Liaison Group – Cllr Mrs Weir

Robert Sudbury Charity – Cllrs Mrs Weir/Mrs Young

Information Reports -

Community Meetings – Cllrs Binding/Strubel

15) **Payment of Accounts**

Clerk reports that the following accounts have been paid since the last meeting (January Payments attached) and seeks approval to pay any accounts due before the next meeting.

1st February 2017
Clerk to the Council